



## QCC Governance Meeting

Committee: Learning Council  
 Regular Monthly Meeting Minutes  
 November 8, 2022 at 2:00 p.m. – In-person and Virtual

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### **Vice President (ex officio, non-voting):**

Dr. James Keane Vice President of Academic Affairs

### **Members Present:**

Ben Benton, Barbara Zawalich, Betty Lauer, Brady Hammond, Charulata Trivedi, Dadbeh Bigonahy, Dilip Patel, Gaelan Benway, Jane Joyce, John Stazinski, Kathie Manning, Ken Wong, Kevin Li, Kirsten Patey, Martha Upton, Melissa Fama, Michelle Savrann, Pat Schmohl, Patricia Creelman, Steve Zona, Greg Mullaney, Cheryl DeCoff, Lisa Palmer, Shanna Cawley, Mark Duvall, Jackie Guittar, Amy Hogan, James Brennan, Meredith Stone, Kristen Daigneault, Jessica Crowley, Buffie Whittaker, Brooks Winchell, Amy Carmack, James Brennan, Kirsten Daigneault, Meghan Martin, Hao Loi, Shanan Stratis, Bob Desilets, Gargi Chug, Jean McLean, Cary Morse, Barbara Zawalich

**Members Absent:** Kathy Rentsch, Barbara Zabka (non-voting)

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John Stazinski called the regular monthly meeting of the Learning Council to order at 2:10 p.m. on Tuesday, November 8, 2022

### Healthcare – Dean Pat Schmohl

#### New Course Proposal

- MSS 111 Medical Assisting Fundamentals
- MSS 112 Medical Assisting Clinical Fundamentals
- MSS 121 Medical Assisting Advanced Administration
- MSS 122 Medical Assisting Advanced Clinical Procedures

#### Course Revision Proposal

- MSS 299 Fieldwork Experience

#### Degree/Certificate Revision Proposal

- Medical Assisting Certificate ME
- Medical Support Specialist - Medical Assisting Option

New course proposals and revisions will double on lab time for students for more hands on learning experience, and meet creditor's standards – 312 competencies.

**Motion made to approve**

**Motion seconded**

**Motion passed unanimously**

Public Service, Education & Social Science – Dean Melissa Fama

## Course Revision Proposal

- HUS 101 Introduction to Human Services
- HUS 121 The Helping Relationship: Delivering Human Services
- HUS 125 Group Process for Human Services
- HUS 141 Community Service: Delivering Human Services
- HUS 221 Cultural Competence for Human Service Workers
- HUS 231 Legal and Ethical Concepts in Human Services
- HUS 243 Human Services Practicum I
- HUS 244 Human Services Practicum II
- GRT 101 Introduction to Aging

Changes in terminology and course description for HUS courses to reflect changes in industry.

Change in course name GRT101 Intro to Aging to GRT101 Gerontology to reflect change in industry.

Changes in course descriptions for all 9 courses reflect Student Learning Outcomes.

**Motion made to approve**

**Motion seconded**

**Motion passed - with one oppose**

Business, Engineering and Technology – Dean Betty Lauer

## New Degree Program/Certificate Proposal

- Data Science Certificate

Courses are transferrable into current CIS degrees and other institutions.

Exception – CSC 101 course within certificate can be transferred only into one of the CIS degrees.

**Motion made to approve and delete Gen Ed Student Learning Outcomes**

**Motion seconded**

**Motion passed unanimously**

Math & Science – Dean Ben Benton

## Course Revision Proposal

- BIO 111 Anatomy & Physiology I

Revising BIO 111 prerequisite by adding a prerequisite of PNP 240. This will facilitate graduates looking to go from the Practical Nursing Certificate degree to Nursing Degree.

**Motion made to approve**

**Motion seconded**

**Motion passed unanimously**

Meeting adjourned at 2:55 p.m.