

QCC Governance Meeting

Committee: Learning Council
Regular Monthly Meeting Minutes
May 12, 2020 at 2:00 p.m. – Virtual – Zoom Meeting

Approved

Vice President (ex officio, non-voting):

Dr. James Keane Vice President of Academic Affairs

Members Present:

Ben Benton, James Brennan, Dadbeh Bigonahy, Judy Colson, Patricia Creelman, Jessica Crowley, Daniel de la Torre, Melissa Fama, Karen Grant, Andreana Grimaldo (Chair), Jorgo Gushi, Amy Hogan, Jane Joyce, Jean Kennedy, Betty Lauer, Kathie Manning, Cary Morse, Greg Mullaney, Lisa Palmer, Dilip Patel, Michelle Savrann, Pat Schmohl, Liza Smith, John Stazinski, Charu Trivedi, Michelle Tufau Afriyie, Martha Upton, Benjamin Wendorf, Ken Wong, Barbara Zabka(non-voting), Barbara Zawalich, Steve Zona

Members Absent: Tetteh Abbeyquaye, Kirsten Daigneault, Erin Connor, Linda Grochowalski, Hao Loi, Gerri Russell

The regular monthly meeting of the Learning Council was called to order by Andreana Grimaldo at 2:03 p.m. on Tuesday, May 12, 2020.

After a brief review of how the meeting would be carried out through the virtual medium and welcoming the new Dean of English and Humanities, Dr. Brady Hammond, Andreana moved to the agenda.

1. Proposal was made to close CIS Application Specialist Certificate (CAS) and CIS Application Specialist Option Associate Degree (CIAS). Dean Betty Lauer explained the rationale of the proposals.
 - a. Motion was made to approve;
 - b. Motion seconded
 - c. Motion passed unanimously

2. Proposal was made to revise the course, CSC 140 – Mobile Operating Systems. Dean Lauer explained the rationale of the proposal.
 - a. Motion was made to approve
 - b. Motion seconded
 - c. Motion passed unanimously

3. Proposal was made to revise the Computer Systems Engineering Technology programs as follows: CSET Cybersecurity (SECY) - changing CSC 201 to CSC 201 or CIS 121 or CSC 101 ; CSET Computer Support (SECS) - changing CIS 121 or CSC 201 to CIS 121 or CSC 201 or CSC 101; CSET Enterprise Information Technology (SEIT) - changing CSC 201 to CSC 201 or CIS 121 or CSC 101; remove CSET Electives (2 courses-1 credit each) and replace with 1 – 3 credit Technology Career Elective course. Dean Lauer explained the rationale.
 - a. Motion was made to approve.
 - b. Motion seconded.
 - c. Motion passed unanimously

4. Proposal was made to close CSET UNIX Systems Admin Cert (USAC) and CSET Windows Systems Admin Cert (WSAC). Dean Lauer explained the rationale.
 - a. Motion was made to approve
 - b. Motion seconded
 - c. Motion passed unanimously

5. Proposal was made to accept a new Engineering – Pre-Engineering and Engineering Technology Certificate. Karen Grant expressed concerns over the effective date. Judy Colson questioned if students would be able to find employment. Andreana Grimaldo questioned the level of the Math courses in the program. Dean Lauer and Professor Bigonahy explained the rationale of the program and timing of the effective date. Ensured students can find employment with certificate.
 - a. Motion was made to approve
 - b. Motion seconded
 - c. Motion passed unanimously

6. Proposal was made to revise HRM 201 Hospitality Accounting (description, prerequisite, name), HRM 216 Nutrition for Foodservice Management (corequisite), HRM 298 Hotel/Restaurant Management Cooperative Education Experience (description, name). Professor Pat Hutchinson explained the rationale of the proposals.
 - a. Motion was made to approve
 - b. Motion was made to table HRM 216 until Culinary corequisite are approved
 - c. Motion was made to approve HRM 201 and HRM 298
 - d. Motion was seconded
 - e. Motion passed unanimously

7. Proposal was made to accept 14 new HRM & Culinary courses; HRM 100 Today's Professional, HRM 113 Basic Foods: Principals of Baking, CUL 111 Introduction to Meats, CUL 112 Introduction to Poultry & Seafood, CUL 113 Introduction to Vegetables, Fruits & Grains, CUL 114 Introduction to Dairy, Salads & Sandwiches, CUL 131 Pies, Pastries & Cookies, CUL 132 Cakes & Frostings, CUL 133 Custards, Creams & Desserts, CUL 141 Trawl to Table, CUL 142 Farm to Table, CUL 152 Asian Cuisine, CUL 153 Middle Eastern Cuisine, CUL 154 Latin American Cuisine. Professor Pat Hutchinson explained the rationale of the proposals.
 - a. Motion was made to approve all 14 courses
 - b. Motion was made to make friendly amendment to HRM 100 Today's Professional and change title to Today's Culinary Professional
 - c. Motion was made to approve friendly amendment to HRM 100 Today's Culinary Professional
 - d. Motion seconded
 - e. Motion passed unanimously
 - f. Motion was made to approve remaining 13 courses
 - g. Motion seconded
 - h. Motion passed unanimously

8. Proposal was made to revise HRM 216 Nutrition for Foodservice Management (corequisite).
 - a. Motion was made to approve
 - b. Motion seconded
 - c. Motion passed unanimously

9. Proposal was made to accept new Culinary Arts Certificate. Professor Hutchinson explained the rationale of the proposal. Karen Grant expressed concern over the effective date. Professor Hutchinson will work with Financial Aid on accepting students into the program.
 - a. Motion was made to approve
 - b. Motion seconded
 - c. Motion passed unanimously

10. Proposal was made to revise the Dietary Management Certificate (DMC). Add CUL 111 and CUL 112 to the grid as an either or to HRM 111, add CUL 113 and CUL 114 to the grid as an either or to HRM 112, add HRM 298 to Semester 2 as an Either or for HRM 299. Professor Pat Hutchinson explained the rationale of the proposals.
 - a. Motion was made to approve
 - b. Motion seconded
 - c. Motion passed unanimously

11. Proposal was made to revise the Foodservice Management Certificate (FM); add CUL 111 and CUL 112 to the grid as an either or to HRM 111, add CUL 113 and CUL 114 to the grid as an either or to HRM 112, remove English elective in semester 2, add Hospitality & Recreation Management elective in semester 2. Professor Pat Hutchinson explained the rationale of the proposals.
 - a. Motion was made to approve
 - b. Motion seconded
 - c. Motion passed unanimously
12. Proposal was made to revise the Hospitality Management Certificate (HO); remove English elective from semester 1, add HRM 201 Hospitality Accounting & Revenue Management to semester 1. Professor Pat Hutchinson explained the rationale of the proposals.
 - a. Motion was made to approve
 - b. Motion seconded
 - c. Motion passed unanimously
13. Proposal was made to revise the Hospitality & Recreation Management Foodservice Management Option (HRFO); add CUL 111 and CUL 112 to the grid as an either or to HRM 111, add CUL 113 and CUL 114 to the grid as an either or to HRM 112, add HRM 298 to Semester 2 as an either or for HRM 299. Professor Pat Hutchinson explained the rationale of the proposals.
 - a. Motion was made to approve
 - b. Motion seconded
 - c. Motion passed unanimously
14. Proposal was made to revise SOC 111 Social Problems & Social Change (perquisite and corequisite changes). Professor Gaelan Benway explained the rationale of the proposal.
 - a. Motion was made to approve
 - b. Motion seconded
 - c. Motion passed unanimously
15. Chair Andreana Grimaldo shared the proposed change to the Professor Emeritus/a Policy with the council. Librarians are being added to the policy. She asked if there was any feedback or concerns. Policy will go back to Governance Steering Committee to be brought to an All College Forum meeting for a vote at a future meeting.

Andreana wished everyone a safe summer and declared the meeting adjourned at 3:15.
Sent for approval: 05/19/2020