

## QCC Governance Meeting

Approved

Committee: Learning Council  
Regular Monthly Meeting Minutes  
March 10, 2020 at 2:00 p.m. in 107A

---

**Vice President (ex officio, non-voting):**

Dr. James Keane Vice President of Academic Affairs

**Members Present:**

Ben Benton, James Brennan, Dadbeh Bigonahy, Judy Colson, Jessica Crowley, Kirsten Daigneault, Melissa Fama, Karen Grant, Andreana Grimaldo, Jorgo Gushi, Amy Hogan, Jane Joyce, Jean Kennedy, Betty Lauer, Cary Morse, Greg Mullaney, Lisa Palmer, Dilip Patel, Michelle Savrann, Pat Schmohl, John Stazinski, Charu Trivedi, Martha Upton, Benjamin Wendorf, Ken Wong, Barbara Zawalich, Steve Zona

**Members Absent:** Tetteh Abbeyquaye, Erin Connor, Patricia Creelman, Daniel de la Torre, Linda Grochowalski, Hao Loi, Kathie Manning, Gerri Russell, Liza Smith, Michelle Tufau Afriyie

---

The regular monthly meeting of the Learning Council was called to order by Dr. James Keane at 2:03 p.m. on Tuesday, March 10 in room 107A.

1. Call for nominations for member to serve as Chair of Learning Council/Representative to the Governance Steering Committee
  - a. Andreanna Grimaldo was nominated;
  - b. Motion seconded
  - c. Motion passed unanimously
  
2. Proposal to accept as a whole, the December 2019 Academic Matters Emergency Approval Memo dated February 12, 2020.
  - a. Motion was made to approve
  - b. Motion seconded
  - c. Motion passed unanimously
  
3. Proposal was made to add new course ENG 093 College Writing Strategies
  - a. After some discussion the motion was made to approve.
  - b. Motion seconded.
  - c. Motion passed unanimously
  
4. Proposal was made to add new course EUT 151 – Utility Safety
  - a. Motion was made;
  - b. Betty Lauer spoke to the proposals. Asked to take the 4 new EUT courses and the certificate as a whole
  - c. Motion was amended to include new courses EUT 151 Utility Safety, EUT 152 Damage Prevention, EUT 153 Natural Gas Service/Installation and Pipeline Maintenance, EUT 154 CDL Preparation and Workplace Skills, and Natural Gas Field Technician Certificate

- d. Discussed the proprietary nature of the courses and certificate with Eversource, where and who will be teaching the courses, as well as the future plans for the program and students that take the courses. Noted that the certificate at 7 credits is not financial aid eligible.
  - e. Motion was made to approve the four new courses and the 7 credit certificate.
  - f. Motion seconded
  - g. Motion passed unanimously.
5. Point of information – the newly updated statewide Student Code of Conduct Policy was shared with the group. It has been posted to our website and can be viewed [here](#). A summary of substantive changes will be sent to the Council with the minutes. (see email attachment)

Andreana Grimaldo declared the meeting adjourned at 2:37 p.m.  
Sent for approval: 03/11/2020