



We are excited to announce that QCC has made available Microsoft Office 365 to all Faculty & Staff for \$14.99!

Office 365 for Education is a cloud-based service which includes Word, Excel, PowerPoint, Outlook, OneNote, Publisher, and Access on up to 5 PCs or Macs and Office apps on other mobile devices including Windows tablets and iPads®. You can edit and collaborate using Office Online, Yammer, and SharePoint sites. You will also find additional software available for a reduced price.

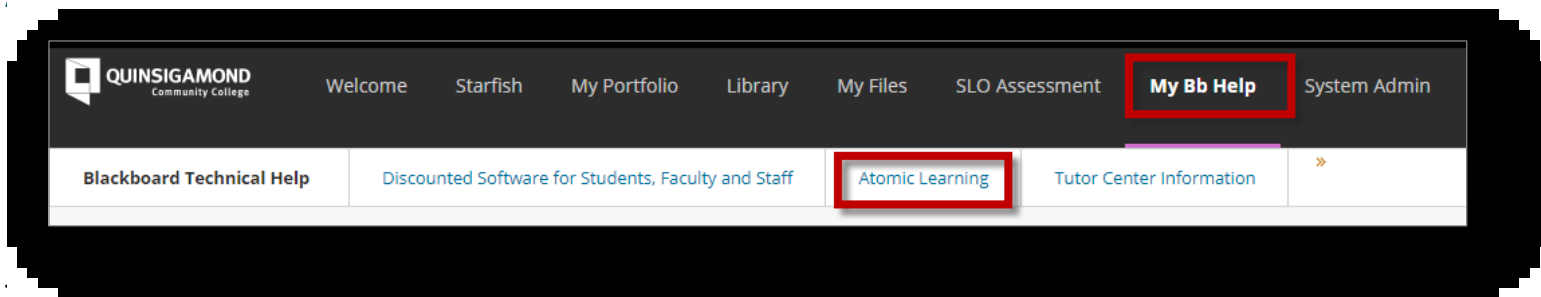
To Sign up for Office 365:

- Go to: <https://QCC.onthehub.com> or scan the QR code to the right
- Click on Register (in the top right)
- Enter in your QCC Email address (EX: asmith@qcc.mass.edu)
- Confirm your email address, then sign in, click the Faculty/Staff tab
- Add **Office 365 ProPlus** to your cart & checkout



You will receive a confirmation email with a link for the installation process along with your login for Microsoft. (different from your Qmail)

For additional training, students, staff, and faculty can watch Atomic Learning (Hoonuit) video tutorials. When you log into Blackboard, click on **My Bb Help** in the top navigation bar, and then **Atomic Learning** in the subheading as shown below



When the search window opens, type **Office 365** in the Search box to review and access tutorials.



Office 365 Support Services

Visit <https://QCC.onthehub.com> and select **Help** at the top right

Call: 1-855-561-4175 (Mon-Fri: 6am-6pm)

Email: office-support@onthehub.com