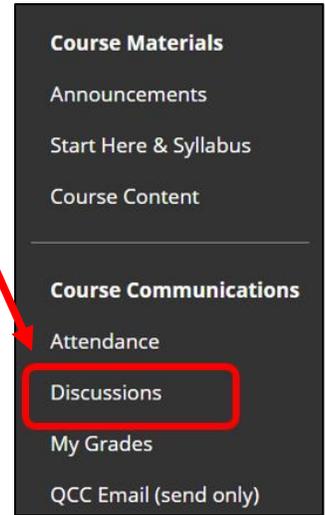


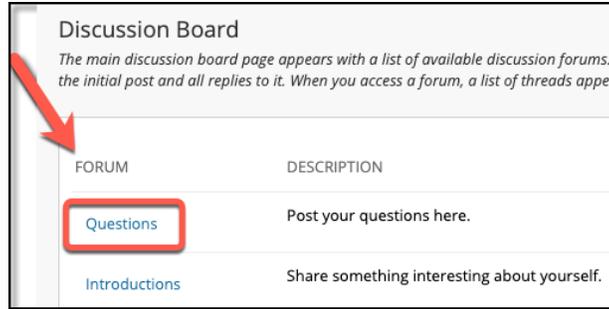
Student Guide: How to Post and Reply to Discussion Boards

To Post:

- Typically a “Discussions” link is located on the left-side navigation menu of your Blackboard course. Click on this link to access all discussion boards for a course.
Note: your instructor may call these “discussion forums” or “discussion boards.”



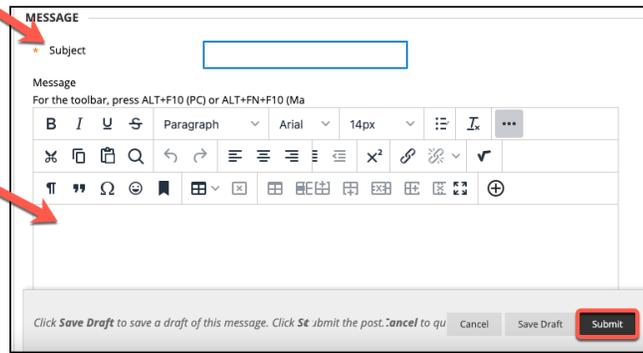
- Click on the name of the of the discussion board you wish to post to.



- Click on **Create Thread**.



- Add a subject line and type a message.

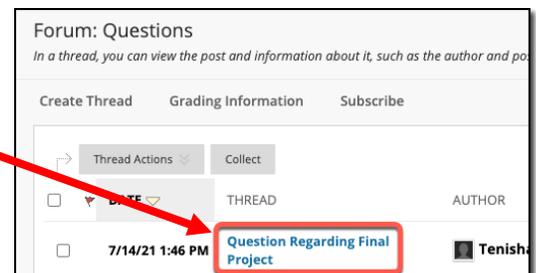


Important: If you click on “Save Draft,” the instructor and other students won’t be able to see your posting, so be sure to click “Submit.”

- Click on **Submit** when done.

To Reply:

- To reply to someone else’s post, click on their thread.
- Click on **Reply**.
- Type your response.
- Click on **Submit** when done.



24/7 Support
Phone Number: 508.854.4427, Press 1 for Student Support
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