Student Guide: How to Post and Reply to Blackboard Discussion Boards

To Post:

STEP 1: Click on the name of the discussion board you want to post to. (This is “Got Questions?” shown to the right)

STEP 2: Click on the “Create Thread” button.

STEP 3: Add a subject line and type a message.

STEP 4: Click on the “Submit” button.

To Reply:

STEP 1: To reply to someone else’s response, click on the thread you want to reply to. (This is “Final Paper” in the image to the right)

STEP 2: Click on the “Reply” button.

STEP 3: Type a message.

STEP 4: Click on the “Submit” button. (Return to Steps 3 and 4 in the Post section for review)

24/7 Blackboard Support
Phone Number: 508.854.4427
Help Chat or Web Ticket: www.qcc.edu/blackboardsupport