

GOVERNANCE STEERING COMMITTEE
TUESDAY, MAY 10, 2016
MONKS ROOM at 3:00 P.M.

<u>PRESENT</u>	<u>GOVERNANCE STEERING COMMITTEE</u>	<u>REPRESENTING</u>
x	Selina Boria	<i>Executive Assistant to the President (ex officio, non-voting)</i>
x	Kevin Butler	<i>Forum Moderator (ex officio, non-voting)</i>
x	Margaret Wong	<i>Parliamentarian, Diversity Council (Chair)</i>
x	Gaelan Benway	<i>Diversity Council Representative</i>
	Philomena D'Alessandro	<i>Learning Council Representative (Chair)</i>
x	Kathy Rentsch	<i>Learning Council Representative</i>
	Jim Brown	<i>Learning Council Alternate</i>
	Faith Symmes	<i>Operations Council Representative (Chair)</i>
	Jean McLean	<i>Operations Council Representative</i>
x	Ralph Parente	<i>Operations Council Alternate</i>
	Robyn Butterfield	<i>Student Services Council Representative (Chair)</i>
x	Laurie Behrmann	<i>Student Services Council Representative</i>
		<i>Student Services Council Alternate</i>
	Betsy Zuegg	<i>Faculty Senate Representative (President)</i>
x	Kristy Glover	<i>Faculty Senate Representative</i>
	Jane Joyce	<i>Faculty Senate Alternate</i>
	Cherise Connolly	<i>Student Senate Representative (President)</i>
	William Pittman	<i>Student Senate Representative</i>
	Holden Lindblom	<i>Student Senate Alternate</i>

AGENDA:

1. Minutes of the 4/12/16 meeting were approved.

2. Updates from the Chairs:
 - a. **Learning Council** – Kathy Rentsch reported on the Certificate in Photonics and other course revisions will be carried over to the fall.
 - b. **Diversity Council** – Calendar changes for the 16-17 calendar were noted and the roster was clarified, noting there should only be one Unit Professional on the council and not two.
 - c. **Operations Council** – No Report and no meeting since the fall.
 - d. **Student Services Council** – Laurie Behrmann reported there was no meeting this month and she noted the council still needs a financial aid representative.
 - e. **Faculty Senate** – No Report, but it was noted Jean Kennedy is the new secretary to the Senate.
 - f. **Student Senate** – No report.

3. **Governance Elections 2016-2017:** The results of the election for the 16-17 school year were shared and distributed. All those interested in serving on a Council were elected to a seat and no one was turned away. It was noted there are still some vacancies which will be filled in September, along with student spots which will be filled once the Student Senate is elected in the fall and they begin meeting. Once Chairs, representatives, and alternates are selected from each Council, the Governance Steering Committee will be able to meet.
4. **2016-2017 Calendar:** The draft calendar was distributed and any changes were noted. Each Chair was asked to review it and send all changes to Selina Boria. Selina shared that the calendar will be send to Karole Hager to reserve rooms needed for 16-17.

5. **New Business:**

Kathy Rentsch presented the idea of **assigning/appointing a mentor to student council members**, who will work with the student to help them feel more comfortable and welcomed on the councils. Many were in agreement that having student mentors or a person of reference will be a true benefit to students. It was also discussed that we should look at the potential of students earning a service learning credit for serving on governance. This will be revisited next year. Additionally, it was discussed having a representative from each council go to the Student Senate meeting to introduce each council and discuss the responsibility of each council. Jonathan Miller will be contacted in the fall to set this up. (Added note – due to the departure of Jonathan Miller over the summer and no replacement by the beginning of the school year – this has not taken place).

In addition, the idea of students earning **volunteer hours** for serving on councils was discussed – no decision was made and it will be re-visited in the fall.

6. **Next Forum:** All College Day – Tuesday, September 6, 2016
7. **Next Meeting:** Tuesday, October 11, 2016 – 3:00pm, Monks Room

Meeting adjourned at 4:00pm.