

GOVERNANCE STEERING COMMITTEE
Meeting Notes
TUESDAY, February 11, 2020
Admin B03 at 3:00 P.M.

Meeting called to order at 3:00pm

Attendees: Selina Boria, Margaret Wong, Juliana Esposito, Patrick Printz, Byron Thomas, Kirsten Patey, Tiger Swan, Nicole Dellasanta, Jorgo Gushi, Judy Colson

Agenda Items:

1. **Minutes** of the GSC meeting of November 12, 2019 were **approved**.
2. **Old Business:**
 - a. **Policies:**
 - i. Emeritus Policy Update – still in discussion at Faculty Senate
 - ii. Social Media Policy – no update at this time
 - iii. IT Acceptable Use Policy- no update at this time
 - b. **Governance Review** – call for volunteers to go out next month. Note, each council has the authority to discuss and change it's bylaws, authorities and structure as they see fit under current governance system.
3. **Updates from the Chairs**
 - a. **Student Government Association- Public Relations** person graduated and VP assisting with role. Changing **constitution** to have a treasurer to assist with funds. Asking club presidents or designee to attend SGA meetings at least once a month to have better communications. Will have teleconference options available. **Talent show** event being planned in the spring for clubs, students, faculty and staff. **Safety Walk** groups – administrators and students doing walks to assess campus and look for campus needs and safety concerns including the President, VP's, Chief of Police, Compliance Officer, etc. Add S. Marini and Mike Gormley from Faculty Senate (faculty safety committee). Update on **OER** and statewide advisory board. Statewide the working groups wants 200 students and 20 faculty from each school involved. Will not be mandatory. The challenges are funding to create the texts and the work behind it. Northern Essex received large amounts of funding to support OER project on their campus. Faculty noted the work and time needed to pull together high quality resources has been a barrier. He spoke with the VPAA about having the Deans of each school appoint a member to SGA in the future with nominations from the faculty. **Concerns around continuity of SGA** into the future was addressed. They now have a **Facebook page** and a student government email account. **Inclement weather concerns** – communications and wrong dates initially sent. Several student complaints. The late change from a delay to closure was too close and not enough notice. Patrick noted conversations will take place at EMT

around this issue. **February 26th and 27th is President Switch Day** – each shadowing each other.

- b. **Learning Council** – no update (meeting adjourned)
 - c. **Diversity Council** – Nothing to report. Not enough attendees attending. Byron will reach out to members and see if still willing to serve and if a better time to meet. Meeting can run without a quorum with those who show up. None of the Councils have a quorum requirement other than Faculty Senate and All College Forum.
 - d. **Operations Council** - haven't met due to snow and holiday break. Meeting next week.
 - e. **Student Services Council** - Waiting on response about Food Trucks on campus, working with Juliana. Addressing water bottle filling stations. A proposal can be submit to Nicole from grants department about funding. SGA also addressing this concern and will work with SSC. Concerns with no water in Southbridge also addressed.
 - f. **Faculty Senate** – Met once and had Dr. Keane attend and meet the Senate. He spoke about his plan, and Q&A. She will bring up OER at the next meeting. Mike Gormley gave an update about the EMT Core group to the Senate. Discussion around wipes/bleach was discussed and only using campus issued cleaners for safety reasons. Contact facilities before ordering any office cleaning supplies. (no chlorine or ammonia). Flyers should be distributed or QCCFamily. Will have Emeritus policy on next agenda.
- 4. New Business:**
- a. **Updated Statewide Student Code of Conduct** – Selina noted a new code of conduct has been created by the state and reviewed by a state-wide working group. QCC's Asst. Dean of Students, Jason Kurland was part of the group.
- 5. Next Forum:** Tuesday, March 3, 2020 – Topic suggestions?
- 6. Next Meeting:** March 10, 2020, 3pm, Admin B03

Meeting adjourned at 4:02pm