

## QCC GOVERNANCE STEERING COMMITTEE MEETING Minutes

<b>Date:</b>	November 8, 2022																						
<b>Committee:</b>	Governance Steering Committee (virtually via Zoom)																						
<b>Chair:</b>	Brenda Safford																						
<b>Note taker:</b>	Name: Brenda Safford	Extension: 2841																					
<b>Attendees:</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;"><input checked="" type="checkbox"/> Brenda Safford</td> <td style="width: 33%;"><input type="checkbox"/> Terri Rodriguez</td> <td style="width: 33%;"><input checked="" type="checkbox"/> Hannah Rosenkrantz</td> </tr> <tr> <td><input checked="" type="checkbox"/> Margaret Wong</td> <td><input checked="" type="checkbox"/> Kristie Proctor</td> <td><input type="checkbox"/> Zachry Belanger</td> </tr> <tr> <td><input checked="" type="checkbox"/> John Stazinski</td> <td><input checked="" type="checkbox"/> Laurie Behrmann</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input checked="" type="checkbox"/> Meredith Stone</td> <td><input checked="" type="checkbox"/> Jason Kurland</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input checked="" type="checkbox"/> Michelle Savrann</td> <td><input checked="" type="checkbox"/> NT Izuchi</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input checked="" type="checkbox"/> David Sharpiro</td> <td><input type="checkbox"/> Tiger Swann</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input checked="" type="checkbox"/> Byron Thomas</td> <td><input type="checkbox"/> Nichole Dellasanta</td> <td><input type="checkbox"/></td> </tr> </table>		<input checked="" type="checkbox"/> Brenda Safford	<input type="checkbox"/> Terri Rodriguez	<input checked="" type="checkbox"/> Hannah Rosenkrantz	<input checked="" type="checkbox"/> Margaret Wong	<input checked="" type="checkbox"/> Kristie Proctor	<input type="checkbox"/> Zachry Belanger	<input checked="" type="checkbox"/> John Stazinski	<input checked="" type="checkbox"/> Laurie Behrmann	<input type="checkbox"/>	<input checked="" type="checkbox"/> Meredith Stone	<input checked="" type="checkbox"/> Jason Kurland	<input type="checkbox"/>	<input checked="" type="checkbox"/> Michelle Savrann	<input checked="" type="checkbox"/> NT Izuchi	<input type="checkbox"/>	<input checked="" type="checkbox"/> David Sharpiro	<input type="checkbox"/> Tiger Swann	<input type="checkbox"/>	<input checked="" type="checkbox"/> Byron Thomas	<input type="checkbox"/> Nichole Dellasanta	<input type="checkbox"/>
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<b>Observers:</b>	No others in attendance																						
<b>Special notes: (handouts, etc.)</b>	Guide to Governance- <a href="https://www.qcc.edu/college-governance/guide-governance">https://www.qcc.edu/college-governance/guide-governance</a>																						
<b>Old Business:</b>	<i>Upon a motion duly made, the May 10, 2022, Meeting Notes were Approved</i>																						
	<b>Policies:</b>																						
<b>New Business:</b>	<ul style="list-style-type: none"> <li>○ <b>All College Forum Moderator</b> – Brenda Safford will service as the College Forum Moderator.</li> <li>○ <b>Steering Committee Chair</b> – Brenda will serve as Chair of the Governance Steering Committee.</li> </ul>																						

### Learning Council

**Discussion:** Course Revisions and Course Proposals were presented by Dean Fama, School of Public and Social Sciences and Brenda Safford, Coordinator of Human Services and Pat Schmohl, Dean of the School of Healthcare/Coordinator of Health Care - Practical Nursing and Pre-Nursing. After Brenda Safford presented Gaelan Benway, Professor of Sociology asked a question about the wording of the student learning outcomes. This brought a healthy discussion and asked if student learning outcomes should be included on the form. All course proposals and course revisions were approved.

<b>Action items:</b> None	<b>Person responsible:</b>	<b>Deadline:</b>
	Meredith Stone	

### Operations Council

**Discussion:** Nothing new to report, on hold with Social Media Policy. David stepped up to Chair for the Operation Council. He will serve until May 2023.

<b>Action items:</b> Social Media Policy	<b>Person responsible:</b>	<b>Deadline:</b>
	David Sharpiro	

**Diversity Council**

**Discussion:** Byron shared Kevin Lovaincy, Executive Director for Diversity, Equity, and Inclusion attended the Diversity Council meeting to discuss the restructuring of the Diversity Council. He shared that the Equity Task Force and the Diversity Council will merge into the Equity Council. This council review policies.

<b>Action Items:</b> Governance Restructuring for Diversity Council.	<b>Person responsible:</b>	<b>Deadline:</b>
	Byron Thomas	

**Student Services Council**

**Discussion:** Kristie continues to try to schedule focus groups with students. Students are concern with the following;

- Nurse on campus
- Food on Fridays

Kristie shared her concern with Math faculty about the access to course curriculum. Students are experiencing difficulty with links to resources form publishers.

<b>Action items: Focus Groups</b>	<b>Person responsible:</b>	<b>Deadline:</b>
	Kristie Proctor	

**Faculty Senate**

**Discussion:** NT shared the concerns related to the Lock Down event on Monday, October 24, 2022 and the College Forum held on Tuesday, November 1, 2022. Members of faculty senate were outraged with the response at the college forum and advocated systematic changes are needed. The Faculty Senate Executive Committee has drafted a letter to be submitted to President Pedraja.

<b>Action items: Lock Down</b>	<b>Person responsible:</b>	<b>Deadline:</b>
	NT Izuchi	

**Student Government Association**

**Discussion:** Hannah discussed the success of the Leadership Conference. She shared students concerns and initiatives such as;

- Speakers in the cafeteria
- Making resources accessible for all students
- Title IX
- O.E.R. (questioning who can she contact for more information/committee offer Amy Beaudry as a point of contact)
- Art Design Club

<b>Action Items: Student Government Association</b>	<b>Person responsible:</b>	<b>Deadline:</b>
	Hannah Rosenkrantz	

*Meeting Adjourned at 4:00 pm*

*Next meeting on December 13, 2022*

*Notes submitted by Brenda Safford*