

**GOVERNANCE STEERING COMMITTEE**  
**TUESDAY, NOVEMBER 13, 2018**  
**MONKS ROOM at 3:00 P.M.**  
**Meeting Summary**

<u>PRESENT</u>	<u>GOVERNANCE STEERING COMMITTEE</u>	<u>REPRESENTING</u>
X	Selina Boria	<b>Executive Assistant to the President</b> ( <i>ex officio, non-voting</i> )
	Selina Boria	<b>Forum Moderator</b> ( <i>ex officio, non-voting</i> )
X	Margaret Wong	<b>Parliamentarian</b>
	Greg Mullaney	<b>Learning Council Representative</b> (Chair)
		Learning Council Representative
		<i>Learning Council Alternate</i>
X	Juliana Esposito	<b>Operations Council Representative</b> (Chair)
		Operations Council Representative
		<i>Operations Council Alternate</i>
X	Byron Thomas	<b>Diversity Council Representative</b> (Chair)
	Terri Rodriguez	Diversity Council Representative
		<i>Diversity Council Alternate</i>
	Kristen Proctor	<b>Student Services Council Representative</b> (Chair)
X	Laurie Behrmann	Student Services Council Representative
X	<i>Kirsten Patey</i>	<i>Student Services Council Alternate</i>
X	Judy Colson	<b>Faculty Senate Representative</b> (President)
X	Tiger Swan	Faculty Senate Representative
		<i>Faculty Senate Alternate</i>
	Stephanie Teixeira	<b>Student Senate Representative</b> (President)
X	Jorgo Gushi	Student Senate Representative

**Agenda Items:**

**Meeting called to order at 3:05pm**

1. **Approval of minutes** of the GSC meeting of October 9, 2018 meeting. Edits to Student Services Council and Student Senate – approved.
2. **Guide to Governance 18-19**
  - a. Additional seats to still be filled on councils.
3. **Old Business:**
  - a. Vehicle Use Policy- final version distributed. Motion duly made to move the policy to the Forum with a recommendation by the Governance Steering Committee to support the policy.
  - b. Communication Policy- To Faculty Senate for review at next meeting.
  - c. Social Media Policy- Ongoing at the Operations Council.
  - d. IT Acceptable Use Policy- Ongoing at the Operations Council
  - e. Student Grievance Policy- Resent the information about the policy to Kristie with request of change to policy. Student Services.
  - f. Student Alcohol and Drug Policy- Ongoing with the Student Services Policy.

- g. Smoke-Free Environment Policy- Send Margaret's information and Tiger's email about vaping in the library to the Student Services Council. The policy review is ongoing.

#### 4. Updates from the Chairs

- a. Learning Council- No reps present. Chair and representatives just nominated prior to this meeting.
- b. **Diversity Council**- Talked about priorities for the year, reviewed policies online and looked for existing policies.
- c. **Operations Council** – Met and reviewed social media policy and marketing. May even become an Electronic Communications Policy. The proposed policy on website was more of an internal document/guide for employees. They are reviewing all. Will take some time to discuss and update. Will then move to IT Acceptable Use Policy.
  - i. Additional – student selling items on campus (food, candy, baked goods, etc.) Has to be pre-approved for sale by a club on campus by Student Senate. Currently not in student handbook or facilities usage policy. It is not stated anywhere that students cannot sell items on line. It was brought forward to Kristie Proctor to address with Student Services Council.
  - ii. Operations Council will update facilities usage policy to add the verbage about students not using the facility to sell items.
- d. **Student Services Council** – Phil Saal is secretary of Council. Talked about drug and alcohol policy and smoking on campus policy. Terry Vecchio putting in to template and will continue reviewing as a council before coming to the Forum. No tobacco products, such as chewing/dip is already included in the policy. Smoking in cars was discussed too and it is still allowed – if changed, who will enforce it. The distance from building was discussed – such as not smoking in a car within 100 or so feet from a building, right outside of a class window. Policy needs to be clearer and consistent.
- e. **Faculty Senate**- Update from Judy and she noted Liza spoke about StartRIGHT, Brenda spoke about Brave Space Student Dialogues. A good portion of meeting was spent on the resignation of the Vice President and the replacement of her. Diversity in the position was discussed. Byron will Chair the Nominations and Elections Committee. Meet again on the 11/29
- f. **Student Senate**- meet every Thursday. Elections complete – Stephanie Teixeira new President and have 15 Senators. Jorgo is the Secretary. Other students welcome to attend, but no voting rights outside of 15 Senators. Ethics code discussed and an ethics committee is being formed. Also, a logo was created and is being worked on with Josh Martin. Women in STEM Club started by a student – open to women and men who support women in STEM. Community College leadership academy had 5 students attend from QCC. WSGA – Jorgo and

Stephanie attended with all the student governments of the CC's and State U's – addressed violence against LGBTQ community. Also discussed smoking policies on campus and students OK with prohibiting electronic cigarettes and smoking in vehicles. Must be same for students and faculty/staff.

**5. New Business:**

- a. **Emeritus Policy/Emeritus Committee**- discussion around Librarian's as full time faculty and consideration for emeritus. Faculty Senate will review and report back.
- b. **Advisory on Hate Crimes (2001)** – Selina shared new executive order from Governor (update online).
- c. Margaret asked about **suicide awareness protocol** advising in the wake of MIT case. MIT sued by parents whose son committed suicide. MIT not held responsible. Review MIT case and determine if QCC has a protocol in place.

**6. Next Forum:** December 4, 2018, 2pm, HLC109AB

**7. Next Meeting:** December 11, 2018, 3pm, Monks Room

Meeting adjourned 4:05pm.