

GOVERNANCE STEERING COMMITTEE
TUESDAY, November 12, 2019
Meeting Notes - Room B03 at 3:00 P.M.

Attendees: Selina Boria, Margaret Wong, Barbara Zabka, Juliana Esposito, Byron Thomas, Kristen Proctor, Laurie Behrmann, Judy Colson, Jorgo Gushi, Christina Sanders, Devon Arthur

Meeting called to order at 3:05.

Agenda Items:

1. **Upon a motion duly made, the minutes** of the GSC meeting of October 8, 2019 were approved.
2. **Old Business:**
 - a. **Policies:**
 - i. **QCC Naming of Facilities, Programs and Supporting Funds** – there was discussion around a provision about reconsidering a name after the fact if information comes to light that we deem detrimental to QCC’s mission, values, or reasonable standards of public decency.
With no changes to the proposed policy, it was approved to go to the December Forum with recommendation of approval by the Steering Committee. (Due to weather cancellation in Dec – it went to the Feb Forum).
 - ii. **Emeritus Policy Update** – still under consideration by the Faculty Senate
 - iii. **Social Media Policy** – submitted by Juliana on behalf of the Operations Council. Juliana will edit revision and resent to Steering Committee.
 - iv. **IT Acceptable Use Policy** – check typos – submitted by Juliana and will be reviewed by each Council (Selina & Juliana forwarded electronically)
 - b. **Governance Review – Selina will send email request for volunteers to serve. Jorgo and Barbara interested. (Selina holding until work to rule is voted to end).**
3. **Updates from the Chairs**
 - a. **Learning Council** – Judy reported out as an attendee and noted no Chair selected yet or any volunteers. Barbara was voted to be a non-voting ex-officio member. The LC approved 3 new courses, developmental English, and business engineering and technology. New proposal for English courses that have Dev English as a pre-req. to be changed to meet guidelines from the CAP. Implemented for spring 2020.
 - b. **Diversity Council** – Byron reported and noted no quorum present to elect chair and alternates. Group discussed mission and function of Council. Discussed visibility of Council in Student Handbook, may invite Josh to a meeting to review.

Single-use bathrooms discussed and improved signage. They are inviting Jim Racki to next meeting. Also make sure facilities taking single-use bathrooms into consideration for new Athletic Center Bldg. The Council discussed doing an equity audit of the College Catalog. Dogs on campus was discussed and relative to ADA. Waste receptacles recently installed on campus for dog waste.

- c. **Operations Council** – Juliana reported they discussed the state-wide telecommuting policy and looking at whether other higher ed institutions have adopted it. Not consistent between offices or possible for student facing employees.
- d. **Student Services Council** – Kristie noted they did not meet last time due to VPAA Candidate Forum.
- e. **Faculty Senate** – next meeting moved to Tuesday 11/26 due to Thanksgiving. Judy reported the FS talked about the Gray Associates Program Review and process, the Athletic Center proposal, the VPAA Search wrap-up. Amy and Gaelan presented on Equity and Excellence Program.
- f. **Student Government Association** – Jorgo reported update to SGA on website. SGA attended Community College Advocacy Day at the State House with President Pedraja and AVP Viviana Abreu- Hernandez – topics included Open Ed Resources, Equity Agenda, First Voice, Homelessness and Hunger on campus. May organize town halls on campuses with legislatures. CC Student Leadership Association in Southbridge. Mike Beane was voted president of the CCSLA. SGA is organizing meetings with presidents of clubs on campus to better connect and communicate. Jorgo attended the 10th annual WEC event with President Pedraja. Working on fundraisers – Fuller Center Fundraiser to improve current facility to improve conditions. Also, SGA created internal committees, such as Ops Council in SGA. Proposal about water fountains from SGA Ops Council to Operations Council to replace fountains with bottle fillers. Jorgo visited Southbridge campus too and they have no water fountains. Student Advisory Council to State – discussing OER – important to campuses. Students want to go to various faculty meetings to advocate for OER on campus, plus faculty senate.

4. **New Business: N/A**

5. **Next Forum:** Tuesday, December 3, 2019

6. **Next Meeting:** December 10, 2019, 3pm, Admin B03

Meeting adjourned 4:05pm