

GOVERNANCE STEERING COMMITTEE
TUESDAY, OCTOBER 8, 2019
Meeting Notes
B03 – Admin Building

Meeting called to order at 3:05pm

Meeting attendees: Selina Boria, Byron Thomas, Kristen Proctor, Laurie Behrmann, Kirsten Patey, Tiger Swan, Juliana Esposito, Barbara Zabka, Jorgo Gushi, Christina Sanders, Devon Arthur

Agenda Items:

1. **Approval of minutes** of the GSC meeting of April 9, 2019. Did not approve without quorum.
2. **Old Business:**
 - a. Policies:
 - i. Emeritus Policy Update- No update. Considering librarians.
 - ii. Social Media Policy – Operations Council working on policy and edits from Institutional Communications. Ops Council will share final draft after next meeting.
 - iii. IT Acceptable Use Policy – also under review at Ops Council.
 - b. Governance Review- Discussion about how to move forward was discussed. Grouping Program and Process into the Governance. Communication to students about QCCFamily communication was discussed and needs to be revisited.
3. **Updates from the Chairs**
 - a. **Learning Council**- No meeting yet. Curriculum will be moved forward to the next meeting. Barbara Zabka was present as a representative to the Council.
 - b. **Diversity Council** – Update by Byron Thomas – key concern around recruitment, retention of faculty and staff of underrepresented groups. VP Marini was present to update on work happening around hiring and utilizing data and trends and marketing strategies for recruitment. Requires resources. Training of folks on search committees and unconscious bias training. Confidentiality concerns were raised. Idea of doing a post search committee survey after each search. No Chair or reps voted, carrying to next meeting.
 - c. **Operations Council** – Acceptable Use Policy under review and Social Media policy under review. Hope to bring to GSC next month and then move to Forum in December. A policy was brought forward for telecommuting. There is a statewide policy, but has not been accepted at any of the community colleges.
 - d. **Student Services Council** – met once, but did not have a quorum. Gathering information from students was discussed. Patrick Printz and Barbara Zawalich are working on adding emergency information to student information. Juliana shared idea of a pop up when students log into their email to fill out any changes and updates. Follow up with EMT. Kristie gave an update and shared they are doing coding from student survey last year – non-traditional students/evening students concerned with lack of open offices, lack of areas to heat food,

congregate, etc. Possibility of cafeteria staying open until 7pm. Idea of a food truck on campus on evenings for options for students.

- e. **Faculty Senate**- Tiger Swan was unable to attend, but noted the Gray Associates Program Review was on their agenda.
 - f. **Student Senate** – meet weekly. Have 22 members recruited at Club Rush. SGA elections held in September and have a full board. Public Relations is a new position filled by Rayanne Silva. Have internal SGA committees – academic affairs committee. Community College Advocacy Day is 10/23/19 at the state house with President Pedraja. Preparing talking points for Legislators. Looking at creating an SGA strategic plan and goal for the academic year. Reps to the Councils were appointed. Last Friday, the Student Advisory Council to the BHE met and Jorgo was appointed Chair and Mustafa is Parliamentarian. Second year QCC is holding the Chair position. Concerns from students – lack of Study Rooms in the Library. The cubicles as study areas are not satisfactory, as too noisy and small. Jorgo is requesting access back to previous study rooms on 2nd floor. Group discussed how this is not feasible. Tables are too large and do not work with groups who have to communicate across them. Students sign out study rooms in the library. Group discussed open classrooms for study groups and clubs. Monitoring is a concern. Student space stressed as important for commuter students.
4. **New Business:**
 - a. Forum Topics
 5. **Next Forum:** Tuesday, November 5, 2019
 6. **Next Meeting:** November 12, 2019, 3pm, B03

Meeting adjourned at 4pm.