

FULL BOARD MEETING – via Zoom

June 15, 2022

SUMMARY OF ACTIONS

TRUSTEES PRESENT (REMOTELY): Mariyam Basim Bhatti, Linda Cavaioli, Jennifer Davis-Carey, Juan Gomez, Eric Goodwine, Geri Herlihy, Connor McGuiness, Alex Zequeira

OTHERS PRESENT: President Pedraja, VP Steve Marini, VP Jim Keane, VP Lillian Ortiz, VP Viviana Abreu-Hernandez, AVP Deb LaFlash, Lu Costa-Board Secretary

TRUSTEES ABSENT: Linda Maykel

Meeting commenced at 5:00pm by Interim Chair Alex Zequeira and attendance noted.

The Board of Trustees of Quinsigamond Community College, at its regular meeting held via Zoom on Wednesday, June 15, took the following actions:

Introductions: The new Board member, Collin McGuiness, introduced himself and the other members and the President’s Cabinet members introduced themselves.

Consent Agenda: *The purpose of the Consent Agenda is to expedite business by grouping routine agenda items together to be dealt with by one Board motion without discussion. Any member of the Board or staff may ask that any item on the Consent Agenda be removed and placed later on the agenda for full discussion. Such requests will be automatically respected.*

If any item is not removed from the Consent Agenda, the action on the agenda is approved/accepted by single Board action adopting the Consent Agenda.

1. Minutes from the April 13, 2022 Regular Board Meeting (approve)
2. Trust Fund Reports –FY22 through current period (accept)
3. Informational Personnel Items (accept)
4. President’s Out-of-State Travel (accept)
5. President’s Leave Time (accept)

Upon a motion duly made and vote by roll call, the Consent Agenda was approved as presented.

STANDING COMMITTEE REPORTS:

A. Audit and Oversight (6/8/22)

Trustees Cavaioli (Chair), Gomez, Goodwine, Herlihy, Zequeira

1. Healthcare Fee Increase/ATI (approval) VP Jim Keane

VP Keane provided the rationale for this fee increase. We will start using ATI, a company who will provide all materials that students need to attend. The savings on books and materials will make up for this fee increase. The trustees discussed.

Upon a motion duly made and vote by roll call, the Healthcare Fee Increase was approved as presented.

2. ECE Lab School fee Increase (approval) VP Jim Keane

VP Keane provided the rationale behind this fee increase. This will only be for new children, the returning children will stay at the old rate.

Upon a motion duly made and vote by roll call, the ECE Lab School fee increase was approved as presented.

3. Trust Fund Report

VP Marini and AVP LaFlash shared the Trust Fund report with the group and went over the highlights of the report – revenues, expenditures, budget challenges and successes.

4. FY23 Budget (approval)

VP Marini and AVP LaFlash shared the proposed FY23 budget, based on -8% enrollment. They discussed the budget and challenges with the Trustees. There are no across the board fee increases this year. The group discussed.

Upon a motion duly made and vote by roll call, the FY23 budget was approved as presented.

B. Strategic Planning, Education, and Student Success (6/8/22)

Trustees Basim Bhatti, Davis-Carey, McGuiness

1. Enrollment Report – VP Lillian Ortiz

VP Ortiz discussed the enrollment as it stands right now – -3.7% in heads, -7.7% in FTE. She discussed the efforts of her team in bolstering enrollment. There are over 2000 students who are accepted and need to get enrolled.

2. Policy Revision – General Education Outcomes Policy – VP Keane and AVP Li (approval)

VP Keane discussed the efforts around evaluation and assessment. AVP Li and Professor Benway presented the revised General Education outcomes policy. The number of outcomes will go from 10 to 5, putting us much more in line with other institutions.

Upon a motion duly made and vote by roll call, the Trustees approved the General Education Outcomes Policy.

3. Equity Update – President Pedraja

President Pedraja provided an update on the equity initiative. The Executive Director of Diversity, Equity & Inclusion search has closed, we had a robust pool of applicants, and the committee is beginning their work. The Equity Task Force has submitted steps for onboarding this person. President Pedraja has been asked to provide input for national approaches to improving equity and access through technology.

C. Executive (6/8/22)

Trustees Cavaoli and Zequeira

1. Committee Appointments & Vice Chair

Alex has appointed Geri as interim Vice-Chair. He also appointed Trustee Goodwine to the Audit & Oversight Committee, and Trustees Bhatti and McGuiness to the Strategic Planning, Education, & Student Success Committee.

2. Trustee Orientations

Interim Chair Zequeira discussed the orientation for the new trustees. The Executive Committee plans to hold the orientations together at our first meeting in September as part of a Trustee retreat.

3. Proposed 2022-23 Board Calendar (approval)

Chair Zequeira presented the 2022-23 calendar and explained the changes made.

Upon a motion duly made and vote by roll call, the Trustees approved the 2022-23 calendar.

4. President's Comprehensive Review

Alex has been in contact with ACCT about the comprehensive evaluation of Luis. This work will be done in the fall.

5. Student Trustee Report (Trustee McGuiness)

- Trustee McGuiness discussed the Student Government Association (SGA) initiatives, one being the 2 little libraries on campus. People will be able to take what books they need and leave what books they don't.
- They are organizing town hall meetings to enhance communication.
- The SGA is finalizing a proposal to create a place to promote the things we have to offer on campus.
- On behalf of the students who attended commencement, Collin congratulated everyone for the successful event.

6. President's Report

- Thanked all for commencement's success
- Quinsigabrator raised over \$40k
- Attended the MACC President's Council retreat
- Asked for help with advocating for budget priorities

Upon a motion duly made, the Trustees adjourned at 6:40pm.

Upcoming Meetings:

Executive Committee – Wednesday, August 17, at 4:00pm

Audit & Oversight Committee – Wednesday, September 27, 2022 at 4:00pm

Strategic Planning, Education & Student Success Committee - Wednesday, September 27, 2022, at 5:00pm

Regular Board Meeting – September Retreat - tbd

Respectfully submitted,

Lucinda Costa

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QCC Board Secretary