

FULL BOARD MEETING – QCC Boardroom – 107A**June 13, 2023 – 5:00 pm****SUMMARY OF ACTIONS**

TRUSTEES PRESENT: Eric Goodwine, Geri Herlihy, Lori Jones, Linda Maykel, Raj Rajeshkumar, Alex Zequeira, Mariyam Basim Bhatti, Lynn Keeley, Satya Mitra
TRUSTEES ABSENT: Juan Gomez
CABINET PRESENT: President Pedraja, VP Steve Marini, VP Michelle Tufau, VP Viviana Abreu-Hernandez, ED Kevin Lovaincy, AVP Deb LaFlash, Lu Costa-Board Secretary

Meeting commenced at 5:00 pm by Interim Vice Chair Geri Herlihy and roll call attendance noted.

The Board of Trustees of Quinsigamond Community College, at its regular meeting held at the main campus in the QCC Boardroom – 107A on Tuesday, June 13, took the following actions:

Consent Agenda: *The purpose of the Consent Agenda is to expedite business by grouping routine agenda items together to be dealt with by one Board motion without discussion. Any member of the Board or staff may ask that any item on the Consent Agenda be removed and placed later on the agenda for full discussion. Such requests will be automatically respected.*

If any item is not removed from the Consent Agenda, the action on the agenda is approved/accepted by single Board action adopting the Consent Agenda.

1. Minutes from the April 11, 2023 Regular Board Meeting (approve)
2. Trust Fund Reports –FY23 through current period (accept)
3. Informational Personnel Items (accept)
4. President’s Out-of-State Travel (accept)
5. President’s Leave Time (accept)

Upon a motion duly made and seconded, the Consent Agenda was approved/accepted by the Board.

STANDING COMMITTEE REPORTS:**A. Audit and Oversight (6/6/23)**

Trustees Herlihy (Chair), Gomez, Goodwine, Mitra

1. FY24 Budget

VP Marini handed out the FY2024 budget and went over the scenarios with the board. College reserves of \$300k was added to the budget. The +3% enrollment scenario is what the A&O Committee is recommending based on enrollment numbers being up. VP Marini explained that there are measures in place just in case we do not make the 3% increase. This year we will be catching up on repairs and maintenance that was deferred during the Pandemic. The group discussed.

Upon a motion duly made and seconded, the FY24 budget was accepted based on the 3% enrollment scenario.

2. QCC Foundation Update

President of the QCC Foundation, Matt Wally, presented an update to the Board on the QCC Foundation. There is \$50k allocated from the Foundation for a feasibility study for a Capital Campaign. The Foundation is working on its strategic plan. They asked for a liaison on the Board to work with the Foundation so they can implement the strategic plan and feasibility study. This is a good opportunity to share information and work together.

B. Strategic Planning, Education, and Student Success (6/6/23)

Trustees Maykel (Chair), Basim Bhatti, McGuinness, Zequeira

1. Listening Sessions – Trustee Mariyam Basim Bhatti

Trustee Bhatti explained her idea about holding two listening sessions with the Trustees, faculty, staff, and students. She will be getting a sub-committee together to work on this over the summer. We will discuss this during the Board retreat in September. President Pedraja suggested having Trustees participate in the listening sessions that are already taking place during the semester. Trustee Maykel reminded the Board about the Mentoring Program and urged everyone to get involved.

2. Accreditation

President Pedraja discussed the timeline of the NECHE Accreditation visit and explained the importance of the Trustees' participation in the process. He urged everyone to read the reports and be prepared to answer questions. The visit from NECHE is October 2-4, 2023.

3. After Graduation Data

Dean Ingrid Skadberg presented data on our graduates, where they go and how they do, using the data dashboard from the DHE. The data presented was from 2016 graduates. The Board discussed.

4. Enrollment Report – AVP Michelle Tufau

VP Tufau presented the enrollment numbers – the summer semesters and the upcoming fall semester. All in all, enrollment is doing well. AVP Tufau introduced Kate Stano, the new Director of Outreach and Recruitment. They have also hired three recruiters.

5. Equity Update – ED Kevin Lovaincy

ED Kevin Lovaincy provided an update on the work he has done since his last update. The QCC Foundation has provided money to start a DEI speaker series. Since February they have had 8 speakers. ED Lovaincy went over each speaker and the upcoming speakers, along with data on the attendance for these events.

C. Executive Committee (5/16/23)

Trustees Herlihy (Chair), Maykel, and Zequeira

1. FY2024 Board Calendar

Chair Zequeira presented the calendar to the Board and asked for a motion to approve.

After discussion, a motion was made and seconded to approve the calendar with the February 14 meeting changed to Tuesday, February 13, 2024.

2. Board Self-Evaluation

President Pedraja discussed the self-evaluation and explained that we can perform our own or we can work with ACCT. The decision was to go with ACCT and get started ASAP.

3. President's Goals

President Pedraja went over his goals with the Board and explained that these are not new, but a little more detail is provided.

Upon a motion duly made and seconded, the President's Goals for the next five years were approved by the Board.

4. President's Updates

- President's Evaluation is due June 30. We will put that together and vote on it at the retreat in September.
- State budget is in conference committee. There are items that need advocacy and the President asked everyone to help. He explained how the advocacy will help our students.
- President's retreat was held last week and there were good conversations about getting more resources to community colleges.
- President Pedraja will be attending the NECHE Commission retreat in Maine tomorrow afternoon through Friday this week

5. Executive Session

Pursuant to M.G.L. c. 30A, § 21(a)(3) the Board entered Executive Session to discuss strategy with respect to possible litigation. Board Chair Zequeira, determined that an open meeting may have a detrimental effect on the litigating position of the public body and that the regular Board meeting will adjourn from the executive session. **Upon a motion duly made and seconded, the Board voted by roll call to enter into Executive Session.**

Upon a motion duly made and seconded, the meeting adjourned at 7:37pm.

Upcoming Meetings:

Executive Committee – Wednesday August 16, 2023, 4:00 pm

Board Retreat – Monday, September 11, 2023, 9:00 am – 2:00 pm

Strategic Planning, Education & Student Success Committee – Wednesday, September 27, 2023, 4:00 pm

Audit & Oversight Committee – Wednesday, September 27, 2023, 5:00 pm

Regular Board Meeting – Tuesday, October 17, 2023, 5:00 pm

**Respectfully submitted,
Lucinda Costa
QCC Board Secretary**