

**FULL BOARD MEETING – 107A and via Zoom**

**April 10, 2024 – 5:00 pm**

**SUMMARY OF ACTIONS**

**TRUSTEES PRESENT:** Linda Maykel, Geri Herlihy, Satya Mitra, Lori Jones, Raj Rajeshkumar, Maria Mikhaeil, Eric Goodwine, Alex Zequeira

**TRUSTEES ABSENT:** Mariyam Basim Bhatti, Juan Gomez, Lynn Keeley

**CABINET PRESENT:** President Pedraja, VP Steve Marini, VP Michelle Tufau, VP Viviana Abreu-Hernandez, VP Kathy Rentsch, Jessica Ahrens, Lu Costa-Board Secretary

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**Meeting commenced via Zoom at 5:05 pm by Chair Linda Maykel and roll call attendance noted.**

The Board of Trustees of Quinsigamond Community College, at its regular meeting held at Quinsigamond Community College on Wednesday, April 10, took the following actions:

**Consent Agenda:** *The purpose of the Consent Agenda is to expedite business by grouping routine agenda items together to be dealt with by one Board motion without discussion. Any member of the Board or staff may ask that any item on the Consent Agenda be removed and placed later on the agenda for full discussion. Such requests will be automatically respected.*

*If any item is not removed from the Consent Agenda, the action on the agenda is approved/accepted by single Board action adopting the Consent Agenda.*

1. Minutes from the February 13, 2024 Regular Board Meeting (approve)
2. Trust Fund Reports – FY24 through current period (accept)
3. Informational Personnel Items (accept)
4. President's Out-of-State Travel (accept)
5. President's Leave Time (accept)

**Upon a motion duly made, seconded, and vote by roll call, the Consent Agenda was approved/accepted by the Board.**

**QCC Foundation Report – Matt Wally, QCC Foundation President**

- The RFP for a feasibility study has closed. There were three replies.
- There is a committee who reviewed the proposals. They selected two firms to interview.
- Interviews are happening now with decision next week.
- This study will tell them how much they can raise, when, and resources necessary.

**CHAIR REPORT:**

- Chair Maykel let the board know that there will be a poll coming out to see if we should change the time of the board meetings.
- Chair Maykel discussed the recommendations for people to replace trustees. We have one vacancy coming up at this point.
- RFP with local banks to change banks for the college.
- Chair Maykel would like to rotate through the college departments for presentations at meetings.

## STANDING COMMITTEE REPORTS:

### A. Audit and Oversight (3/26/24)

*Trustees Herlihy (Chair), Gomez, Goodwine, Jones, Mitra*

1. Committee Chair Herlihy discussed the A&O meeting. She discussed the presentation on the procurement process.

### B. Strategic Planning, Education, and Student Success (3/26/24)

*Trustees Zequeira (Chair), Bhatti, Keeley, Maykel, Mikhaeil, Rajeshkumar*

#### 1. Tenure Approval

Committee Chair Zequeira went over the tenure list and moved for the board to approve.

**Upon motion duly made, seconded, and vote by roll call, the faculty up for tenure were approved.**

#### 2. New Certificate Approval

Chair Zequeira presented the new certificate -- Automation Robotics Manufacturing Technology Certificate (Program Code: ARM) -- which was approved by the SPOSS Committee. VP Rentsch and Professor Jim Heffernan answered questions about the certificate.

**Upon motion duly made, seconded, and vote by roll call, the new certificate was approved.**

#### 3. Governance Guide Approval

President Pedraja explained the process of reviewing and updating our governance guide and process. When we had our accreditation visit, they recommended we do this.

**Upon motion duly made and vote by roll call, the new governance guide was approved.**

#### 4. Last Dollar Grants – Director of Financial Aid, Karen Grant

Karen Grant, Director of Financial Aid presented the data on the new “last dollar grants”.

#### 5. Advising Then & Now - Executive Director of Advising, Testing, Career & Transfer Services, Amy Carmack, Ed.D.

Dr. Amy Carmack, Executive Director of Advising, Testing, Career & Transfer Services presented on the work going on in Advising. They have moved to a caseload model. Dr. Carmack discussed the changes made in that area. She talked about the SUCCESS SCHOLARS Program and how it helped build a web of support.

### C. Executive Committee (3/12/24)

*Trustees Maykel (Chair), Herlihy, and Zequeira*

No report.

#### Other Business

- **Trustee Citizen Award**

Chair Maykel asked for nominations from the board for this award. She mentioned Elizabeth Clemente and explained her rationale for choosing her. She asked the others to think about this and send ideas.

#### Student Trustee Report (*Maria Mikhaeil*)

Student Trustee, Maria Mikhaeil provided an update on what is happening in the student areas.

- Not much going on.
- PTK has their induction coming up and are very excited to have new officers coming in.
- SGA has a celebration scheduled tomorrow at Fuller Center.
- Working on SGA fundraiser. During finals they will have a quick breakfast on the quad.
- Students are very stressed about finals coming up.

#### President's Report

##### A. Ongoing Initiatives/Campus Updates

- President Pedraja discussed the conferences he is just back from. He attended the HERDI meeting and the AACC Conference, both in Louisville, KY. He serves on the AACC Commission for College Readiness. While there he drove to Memphis, TN to visit with a donor.
- Pizza with the President is coming up soon.
- The Education Department is revamping the Financial Aid forms and there have been many glitches and it is a mess. It is delaying students making decisions and this is a big challenge.
- Legislative priorities include requiring high school students to complete the FAFSA. The President discussed the push on the legislative agendas that needs to be made. There is a Hunger Free Campus initiative to support. The President asked all to help push on legislators.
- Free Community College – the President is hopeful it will pass but he has some concerns. He discussed the challenges.
- The state has funded collective bargaining agreements but not the raises for NUPs. President Pedraja shared what we get for funding vs. others.

*Upon a motion duly made and seconded, the meeting adjourned at 6:30 pm.*

**Upcoming Meetings:**

**Executive Committee – Wednesday, May 15, 2024, 4:00 pm**

**Strategic Planning, Education & Student Success Committee – Tuesday, June 4, 2024, 4:00 pm**

**Audit & Oversight Committee - Tuesday, June 4, 2024, 5:00 pm**

**Regular Board Meeting – Wednesday, June 12, 2024, 5:00 pm**

**Respectfully submitted,  
Lucinda Costa  
QCC Board Secretary**