

FULL BOARD MEETING – via Zoom
October 11, 2022
SUMMARY OF ACTIONS

TRUSTEES PRESENT (REMOTELY): Mariyam Basim Bhatti, Linda Cavaioli, Juan Gomez, Geri Herlihy, Linda Maykel, Collin McGuiness, Satya Mitra, Alex Zequeira

OTHERS PRESENT: President Pedraja, VP Steve Marini, VP Jim Keane, AVP Michelle Tufau, VP Viviana Abreu-Hernandez, AVP Deb LaFlash, Lu Costa-Board Secretary

TRUSTEES ABSENT: Eric Goodwine

Meeting commenced at 5:00pm by Interim Chair Alex Zequeira and roll call attendance noted.

The Board of Trustees of Quinsigamond Community College, at its regular meeting held via Zoom on Tuesday, October 11, took the following actions:

Introductions: The new Board member, Dr. Satya Mitra, introduced himself to the other members and the President’s Cabinet members introduced themselves.

Consent Agenda: *The purpose of the Consent Agenda is to expedite business by grouping routine agenda items together to be dealt with by one Board motion without discussion. Any member of the Board or staff may ask that any item on the Consent Agenda be removed and placed later on the agenda for full discussion. Such requests will be automatically respected.*

If any item is not removed from the Consent Agenda, the action on the agenda is approved/accepted by single Board action adopting the Consent Agenda.

1. Minutes from the June 15, 2022 Regular Board Meeting (approve)
2. Trust Fund Reports –FY22 through current period (accept)
3. Informational Personnel Items (accept)
4. President’s Out-of-State Travel (accept)
5. President’s Leave Time (accept)

Upon a motion duly made and vote by roll call, the Consent Agenda was approved/accepted as presented.

STANDING COMMITTEE REPORTS:

A. Audit and Oversight (9/27/22)

Trustees Cavaioli (Chair), Gomez, Goodwine, Herlihy

1. FY22 Closing – Audit Report

Trustee Cavaioli introduced the folks from O’Connor & Drew who conducted the audit. They provided required communications prior to going over the report with the Board. Under GASB 87, All leases are now being considered assets and liabilities, which changes the balance sheet for this year vs. last. They went over the report in sections with the group. The Board discussed.

Upon a motion duly made and vote by roll call, the Audit Report was approved as presented.

2. Trust Fund Budget Report

Steve provided a brief summary on the Trust Fund Budget and shared it with the group. The Board discussed.

3. Downtown Lease Review

Linda discussed the negotiations with WBDC and provided the rationale for entering into an extending lease. Steve explained that they need this approved to move forward and shared the proposal with the group. Steve reviewed two specific sections of the proposal with the Board. ***Upon a motion duly made and vote by roll call, the proposal was approved along with the 2 additional paragraphs as presented.***

B. Strategic Planning, Education, and Student Success (9/27/22)

Trustees Basim Bhatti, Maykel, McGuiness, Zequeira

1. Enrollment Report

Michelle presented the final enrollment numbers with the Board. We are down 9.4%. Students are taking less credits. The group discussed. Michelle discussed the efforts around recruitment and retention.

2. Strategic Plan Update

Ingrid and Kathy presented the updated plan to the A&O committee. Ingrid provided a brief overview of the presentation.

3. Equity Update

Kevin Lovaincy provided an update on the work being done in DEI. He is looking at the hiring practices, job descriptions, new employee orientation and policies. Kevin is also working on the Affirmative Action process.

C. Executive (9/16/22)

Trustees Cavaoli, Herlihy and Zequeira

1. President's Comprehensive Evaluation

Chair Zequeira explained the process of the evaluation. Interviews are being scheduled for Trustees and ACCT.

2. Retreat Update

Chair Zequeira discussed the retreat and expressed his appreciation for the commitment of the Board.

Other Business

Sabbatical Leave Approvals

Jim Keane gave a brief description of each of the two applications.

Upon a motion duly made and vote by roll call, the sabbatical leave applications were approved as presented.

Fall Opening Update – working to retain the new students and working on new strategies around support and retention. COVID is under control.

5. Student Trustee Report (Trustee McGuiness)

Trustee McGuiness discussed a project he is working on for the students, which will provide access to information for the students and making sure they know their rights.

6. President's Report

- External Affairs held a successful Legislative breakfast and ribbon cutting for the Student Resource Center
- Asked Trustees to remind the legislators that community colleges and their students need support
- Invited to sit on DOE panel in DC
- Attended Excelencia! in DC. Focuses on Latino student success.
- Will attend ACCT Leadership Congress at the end of the month in NYC. Chairs the Advisory Council of Presidents for ACCT.
- February – ACCT legislative summit in DC. President Pedraja invited anyone who can and would like to attend.
- November 16 apprenticeship conference in Worcester hosted by QCC. Secretary Acosta will be there. President Pedraja asked everyone to spread the word about this.
- NECHE is coming next fall for the accreditation visit. There is a lot of work going on in preparation.

Upon a motion duly made, the Trustees adjourned at 7:00pm.

Upcoming Meetings:

Executive Committee – Tuesday 11/8 at 4:00pm

Audit & Oversight Committee – Tuesday 11/15 at 4:00pm

Strategic Planning, Education & Student Success Committee – Tuesday 11/15 at 5:00pm

Regular Board Meeting – Tuesday 12/13 at 5:00pm

Respectfully submitted,

Lucinda Costa

Lucinda Costa

QCC Board Secretary