

**QCC Faculty Senate
 SPRING 2020
 February 27, 2020**

MINUTES

TYPE OF MEETING	Monthly Senate Meeting	
FACILITATOR	Judy Colson, Faculty Senate President	
NOTE TAKER	Jim Brennan, Faculty Senate Secretary	
EXECUTIVE BOARD	Judy Colson, President Byron Thomas, Vice President Jim Brennan, Secretary	
COMMITTEES	Committee	Lead Faculty
	Academic Policies Committee	Margaret Wong
	AdHoc Committee/QCCPA Liaison	Susan McPherson
	Adjunct Faculty Affairs Committee	Deb Levin
	Alternative Modalities Committee	Amy Beaudry
	Bylaws Committee	Brenda Safford
	Curriculum Committee	Doe West
	Faculty Senate Campus Safety Committee	Mike Gormley
	Governance Steering Committee Rep	Tiger Swan
	Governance Steering Committee Rep Alternate	Nicole Dellasanta
	Nominations and Elections Committee	Kirsten Patey
	Planning Committee	Jen Arner Welsh and Maura Stickles
	Professional Development Committee	Nancy Berthiaume
Special Committee on Administrative Affairs	Andreana Grimaldo	

Approval of January 2020 Minutes: Motion made by Doe West. Seconded by Michael Gormley.
VOTE: ALL YES

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Archive Minutes	Jim Brennan	Per policy

Agenda

DISCUSSION	<p>1) Welcome</p> <p>Judy opened the meeting and welcomed everyone.</p> <p>2) New business items:</p> <p>None.</p> <p>3) President’s report</p>
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- Announcements

Faculty Senate Election Time to think about elections; accepting nominations in March meeting; will have mail-in election in April. Looking for volunteer for chair of nominations and election committee. We have this election and a proposal to amend the bylaws. We'll need to vote on that as well.

Faculty Senate events Trivia Night announced (see flyer).

QCC Instructional Design Services On our Blackboard page. Look at it and take advantage of it.

- Leadership Meeting

Campus Safety. Update provided in committee report.

Community Connections – invitation to faculty to attend community events.

Update on Gray's program review. Plan is to train deans and "super users" to use the system who will then go and train coordinators. Plan to have an ongoing relationship with Gray to use this work for program reviews. Issue: scorecards not complete, but should be ready to go soon.

Contingency plans for instruction if we get a Corona Virus outbreak. Dr. Keane sent an email.

Adjunct faculty space: The space on basement floor in Admin Building will be used for peer mentoring. Judy said equally important for adjuncts to have space to meet with students. Dr. Keane is exploring space issue.

The president of the Student Government Association (SGA) is working hard to get students involved in SGA. Reaching out to deans to have students attend as reps for the schools. They are proposing that the president and/or designee of clubs should attend one SGA meeting a month. SGA meets weekly.

SGA talent show, with students, faculty, and staff, coming up in April.

Open Educational Resource (OER) issue. Discussion about identifying in course catalogue who uses OER. This could be an issue: a backdoor way of telling faculty they must use OER. Academic freedom infringement.

Community Connections – Viviana would like to get faculty who want to participate in local and state community events. Judy sent an email. Respond to Viviana or asst. Talked about establishing a training program for faculty who want to get involved in grant-writing for grant specific opportunities.

Higher Ed Commissioner Santiago will be at April forum.

Request for commencement regalia went out

The open position for Human Resources Executive Director will post; the plan is to have someone in place by late summer.

- Meeting with VPAA Jim Keane

A working Group to look at the search committee process and procedures has been formed. Judy Colson, Andreana Grimaldo, and Susan McPherson will be serving on it.

There has not been an official announcement as of yet, but people have heard through the grapevine that the Southbridge campus is closing. Administration is trying to look at Southbridge in a more strategic way. They signed lease for another five years. Looking at demographics, technology, and other issues. Will study over the summer, then look at offering classes in a more thoughtful way, e.g. Online.

Dr. Keane is looking at advising. Wants to strengthen advising and faculty advisers and strengthen the connection between them. He will conduct listening sessions.

4) Committee Reports

Faculty Senate Campus Safety Committee

Addressed the threatened violence against professor. Subpoenas are being served. Michael Gormley also followed up with the faculty member who had stalking issues last semester. Procedures for emergency situations was brought up. Issue: procedures are in place but they are not being followed. That's the question being explored.

Committee for Student Success

Judy Colson and Jean McLean serve on this committee. Survey results from spring 2019 will be posted on Blackboard. Judy shared highlights. Noted that regarding the questions, *How are you most connected and How has QCC helped you succeed*, faculty was the answer for both.

Another survey – Student Experience survey. Let your students know. March 4th-6th. 8am - 4pm. Institutional Research running it.

Enrollment Management

Patrick Prinz and Barbara Zawalich were looking at new SIS. They are now looking at implementation. Amy Beaudry will be on team. If another faculty member is interested in serving, let Amy or Patrick know. Online version of StartRight. Had preview of online orientation. Very good. Helpful for students who can't get to campus right away. This will also be previewed at all college forum on March 3.

Meeting adjourned at 3:00PM.

NEXT MEETING

~~March 26, 2PM – 107A~~ – Cancelled due to Coronavirus shutdown

Faculty Senate Scheduled Meetings

Academic Year 2019-2020

April 23, 2PM Will be held via Zoom