

**QCC Faculty Senate  
SPRING 2018  
April 26, 2018**

MINUTES

<b>TYPE OF MEETING</b>	Monthly Senate Meeting
<b>FACILITATOR</b>	Betsy Zuegg, Faculty Senate President
<b>NOTE TAKER</b>	Jean Kennedy, Faculty Senate Secretary
<b>EXECUTIVE BOARD</b>	Betsy Zuegg, President Jean McLean, Vice President Jean Kennedy, Secretary
<b>COMMITTEES</b>	<b>Committee-Lead Faculty</b> Alternative Modalities Committee-Amy Beaudry Governance Steering Committee Rep.-Anne Shull Governance Steering Committee Rep- <i>Alternate</i> -Mark Bates Curriculum Committee-Eric Mania Bylaws/Elections Committee-Lisa Cook Academic Policies Committee-Margaret Wong Staff Dev. Committee- Nancy Berthiaume AdHoc Committee/QCCPA liaison- Sue McPherson FS Enrollment Subcommittee-Kristy Glover/Lisa Cook

CALL TO ORDER: 2:05PM

**Approval of March 2018 Minutes:** Motion moved by Kathleen Lewando; Second by Jim Brennan  
**VOTE: ALL YES**

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Archive Minutes	Jean Kennedy	Per policy

**Agenda**

<b>DISCUSSION</b>	<p><b>VOTING FOR PRESIDENT OF FACULTY SENATE 2018-2020</b> From 2:00-2:15PM voting by secret ballot; Voting will close promptly at 2:15pm. Lisa Cook-conducted the voting as required by the by-laws. At 2:15PM Lisa and witnesses went to ROOM 110 to count votes, and will bring results in when completed. The announcement will be made at the end of the meeting.</p> <p><b>Old Business</b></p> <ul style="list-style-type: none"> <li>• <b>Testing Center proposal-Follow-up:</b> Steve Zona presented last month on a Testing Center proposal. Betsy met with VP-Nancy Schoenfeld and it appears that the current testing center (downtown) supports this movement for a college-wide Testing Center. Michelle Tufau, Enrollment Management Team, reported that as they are looking at the Student Success Center in the HLC, a testing center has been discussed as well. The Testing Center prospect does appear to be supported from a number of components of the college.</li> <li>• <b>Enrollment Report/ Board of Trustees informational item:</b> The plan to create a “<i>Student Success Center</i>” is moving forward in the HCL building. There appears to be some movement on this however the faculty have been marginally involved in the process. The question at hand is how do we, as academics get to be involved?</li> </ul>
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**Discussion:** For example the importance to the tutoring center, where is it going? Concern is for the taking of space from our current academic 'space' and trying to ensure that *academic needs* are upheld during the development of the Student Success Center. It was reported that what is known, at this juncture, is that the circulation desk is moving upstairs to the third floor of the HLC. Additionally a discussion that took place in an Enrollment Management Committee raised more questions than answers. There are really no "specifics" to this process to date. The concern raised from the faculty is the "taking away of academic space" from students and faculty (including adjunct faculty). It was raised that "*Information literacy*", one of our learning outcomes, is really in the heart of the library; it is the structure that addresses this outcome. Attention to best-practice and building of literacy into courses as well as having space/library resources must be upheld. Several faculty expressed concern as this Center is developed that faculty senate (representatives) be more involved in the conversation and decisions. Everyone believes in a ONE STOP but utilizing a space that does not interfere with academics. Learning Commons was brought up as an emerging paradigm in academics that our HLC could be used for to better support student success. *Retention is as important as Enrollment*. It was also reported that the entire second floor of the HLC is currently being discussed as *the* Student Success Center. It was reported that the timeline of this project is throughout the summer for a projected open in the Fall. Ethical concerns raised regarding the monetary donation made by past donors for the HLC, was this taken into consideration? Why is the Administration building not being used rather than the HLC? Is it a ONE STOP or a Student Success Center? Follow-up will be needed.

- **Conference/retreat updates: Blue Water Resort on Cape Cod**

- i. **Registration:** Jean McLean sent out the registration form including meal selection; **PLEASE SUBMIT** registration form and checks by **Tuesday May 1, 2018 to Jean McLean.**
- ii. **Workshops:** Jean McLean also presented the schedule of workshops (will be sent out via e-mail) including three wellness workshops. Workshops are diversity and look to be very informative.
- iii. **Schedule of the Event: Note** that live music during the cocktail hour and much relaxation, hope you can join your colleagues for this event.

#### **New Business**

- **Lockers for faculty use:** Administration is looking for recommendations for the use of the lockers in Surprenant. The questions is "Where to put them?" The lockers are still 'floating' and Nancy Schoenfeld would like input from faculty senate. They were originally in the basement of the building.

#### **Recommendations:**

1. In the Faculty lounge in Surprenant
2. Adjunct faculty office on the fourth floor in Admin building
3. A convenient location and also suggest that they are painted
4. Remove the bookcases in the Surprenant lounge and put the lockers into that recessed space.
5. Can they be placed in a hallway?
6. Divided them between the adjunct faculty offices (Surprenant/4<sup>th</sup> floor of Admin).

- **Post-graduation end-of-semester party:**
  - iv. Please note New location: Maxwell Silverman's Toolhouse
  - v. Time: 4-8pm; Free parking there too!
  - vi. Menu: Chicken wings, pizza, meatball, and much more!
  
- **Domestic Abuse among our students:**

Faculty concern: A faculty member had a student who had been abused and came to class badly beaten and wanted help. The faculty attempted to get help from Counseling Center and Dean offices but this was before 8:30 AM in the morning.

**Discussion:** We need a protocol and procedure during urgent situations. Jenn Arner reported that Tina Wells, Counseling Center, phone message provides a number for urgent situations. Amy B. will contact Liz Woods and others to inquire about trainings and information for faculty on matters such as this.
  
- **Announcement of new Faculty Senate President:**

**Judy Colson is new Faculty Senate President: Congratulations Judy!**

**NEW EXECUTIVE BOARD:**  
**PRESIDENT:** JUDY COLSON  
**VICE PRESIDENT:** KRISTY GLOVER  
**SECRETARY:** JAMES BRENNAN

Adjournment: 3:00PM

**NEXT MEETING**  
**THURSDAY September 27, 2018**  
**ROOM 107A-2:00PM**

**Current Faculty Senate Scheduled Meetings**  
**Academic Year 2018-2019**

September 27, 2018  
October 25, 2018  
November 29, 2018  
February 28, 2019  
March 28, 2019  
April 25, 2019