Welcome to Quinsigamond Community College! Now that you have received your acceptance letter, you can begin the enrollment process and take the next step in your educational career. Use this checklist to help guide you through the process and insure that you don’t miss any steps along the way!

1. College Placement Testing
2. Register for Classes
3. Immunization Form
4. Payment and Financial Aid
5. Orientation

Orientation dates TBD
For questions regarding orientation, contact Jonathan Miller at jmiller@qcc.mass.edu

Summer I Classes Begin
College Placement Testing

If you haven’t taken the college placement test, you will need to do so before you select your classes. Contact the Advising Center as soon as possible to schedule an appointment. Make an appointment online at www.QCC.edu/advising.html or call 508.854.4308. Placement testing is also available at QCC Southbridge. To schedule an appointment, please call 774.318.2110.

The Accuplacer is used to determine your proficiency in Math and English in order to help you in selecting courses that are most appropriate for your level of academic preparation. By doing this, we hope to insure that you start off at QCC on the right foot.

The Accuplacer typically takes 2–1/2 hours to complete all sections. You may choose to complete the Math and English sections separately if you find that more convenient. Upon completion of the Accuplacer, your designated Academic Advisor will guide you through the course selection process. Your next step is to register for classes.

The Accuplacer is free. A photo ID must be presented at the time of the exam.

Schedule a Testing Time Today!

To make an appointment to take the Accuplacer, go to the Advising website at:

www.QCC.edu/advising

Don’t have internet access? Call the Advising Center at 508.854.4308

All students are STRONGLY ENCOURAGED to REVIEW each of the tested areas BEFORE taking the placement test. Study guides may be downloaded online by accessing the website below for your convenience.

www2.qcc.mass.edu/advising/CPT/QCC_Accuplacer_Tips.pdf

Advising Center
Administration Building Room 61A
Quinsigamond Community College
670 West Boylston Street • Worcester, MA 01606
508.854.4308 • advising@qcc.mass.edu
Immunization Requirements

The immunization regulation for college students requires that **ALL full-time students and all students in health majors** must provide to the Registrar’s Office, located in room 153 in the Administration Building, immunization documentation certifying the following immunizations:

1. **Two doses of Varicella** vaccine (Chicken Pox) or documentation of having had the disease or a positive Varicella titer.

2. **Two doses of MMR** (Measles/Mumps/Rubella) given after the first birthday and after 1968 or a positive MMR titer.

3. **Diphtheria and Tetanus** (Td) booster or Tetanus/Diptheria/Pertussis (Tdap) **within the past five years**.

4. **Hepatitis B Series** (HBV). Students in health career programs must submit a lab report confirming positive Hepatitis B titer.

Please note that if a student must provide evidence in the form of an immune titer (Measles, Mumps, Rubella or Varicella) the laboratory report must be submitted. Students may also provide written documentation that they meet the standards for a religious or medical exemption as set forth on the enclosed Quinsigamond Community College Immunization Requirement Form.

Please refer to the back of this page for information on immunization availability.

If you have any questions, please call your health care provider.

Register for Classes

All students must meet with an advisor to register for classes. Make an appointment online at www.QCC.edu/advising.html or by calling the Advising Center at 508.854.4308.

Before your appointment, you will want to review the Course Schedule on The Q (QCC’s Student Web Portal). You may obtain a printed version by visiting the Registrar’s Office, Advising Center or Admissions Office.

*Note: You cannot register for classes until you complete the Placement Test.*

Registration for Summer Semester classes begins on April 6, 2015.
All students enrolled in a Health program must submit the following health information:

☐ Physical exam within 12 months of program start date.
☐ Tdap - One time dose within the last 10 years
☐ Flu vaccine for the current Flu season
☐ Tuberculin Skin Test (2-Step TST) 2 tests done within 12 month of the program start date, the second test must be done within 6 months of the program start date. Health students with a history of having positive Tuberculin Skin Test, must provide Chest X-ray results done within 12 months of program start date.
☐ Varicella - Results of a positive Varicella titer*
☐ Positive Measles, Mumps and Rubella titers*
☐ Hepatitis B Vaccination Series
☐ Hepatitis B Antibody Titer*- Test results must demonstrate immunity

* Titer is a blood test that will show if you are immune or non-immune to a particular disease. Proof of immunization to Measles, Mumps, Rubella and Varicella will not meet the Health Program Requirements; students must have titers done for each disease.

The following services are available in Worcester in the event that you cannot find your immunization records:

**Your High School**
If you graduated from high school within the last five years, your high school should have copies of your immunization records.

**Your Personal Physician**
Your family physician or H.M.O. can administer immunizations required by Massachusetts State Law.

**Medical Facilities (fees required)**

**Edward M. Kennedy Community Health Center**
(For current clients only)
19 Tacoma Street
Worcester, MA 01605
508.852.1805
Must call for an appointment

**Ronald McDonald Care Mobile**
Community Relations, City Campus • Jacques 2
25 Meade Street
Worcester, MA 01605
508.334.6073 • Must call for appointment.
In an era where high price tags have come to define higher education, QCC is pleased to offer you the opportunity to earn a degree at an affordable cost. The staffs of the Business and Financial Aid Offices are available to help advise you on how best to pay for your education and make an important investment in your future.

Full payment or payment plan arrangements for Summer I must be made NO LATER THAN May 18, 2015. Full payment or payment plan arrangements for Summer II must be made NO LATER THAN July 6, 2015. If you have not applied for Financial Aid but would like to be considered, follow the instructions below:

**Financial Aid**

All Financial Aid awards at QCC are determined through review of the FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA). If you have completed the FAFSA and submitted your information to QCC for review, you will receive information about your award from the Financial Aid Office.

**IF YOU HAVE NOT YET APPLIED FOR AID:** Go to www.fafsa.gov to complete your application. Financial aid will continue to be awarded on a funds available basis throughout the year. Filing after the priority filing date may decrease eligibility for some forms of aid. However, even if you miss either priority filing date, you are still encouraged to file.

When completing your FAFSA, enter QCC’s Federal School Code which is: **002175**

Please contact the Financial Aid Office with any questions about the process or about the status of your application at 508.854.4261 or financialaid@qcc.mass.edu.

Detailed information is available at our website at: www.QCC.edu/financialaid

The Financial Aid Office is located in Room 165A in the Administration Building.

**Please Note:** You can access your financial aid status on The Q!

**Payment Plans**

QCC offers an interest free and affordable online payment plan. Students can spread their payments over several months. You may begin the payment plan when you register for classes. Payments are automatically deducted from checking, savings, or any major credit card accounts. Participation in the payment plan costs $35.00.

To enroll in the payment plan:
1. Go to www.QCC.edu
2. Log into The Q (the Student & Faculty Portal)
3. Select the “My Academics” tab (top of page)
4. Select “My Finances”
5. Select “e-Cashier Facts Payment Plan”

For more information contact the Student Payment Center at 508.854.4560.
Tuition and Fees (2014-2015)

Tuition and Educational Service Fee (per credit)
- In-state: $181.00
- Out-of-state: $387.00

Registration Fee (per semester) $55.00
Student ID Fee (per year) $30.00
Student Support Fee (per semester) $25.00
Lab Fee (per lab course) $45.00
Parking Fee (per semester) $20.00

Technology/Energy Fee (per semester)
- 1-8 credits: $70.00
- 9+ credits: $125.00

Facilities Fee (per semester)
- 1-8 credits: $80.00
- 9+ credits: $135.00

Health Insurance
Massachusetts law requires that each student registered for 9 or more credits must purchase health insurance unless they can show evidence of comparable coverage under another insurance policy. QCC offers students who do not have comparable coverage a yearly policy through Nationwide Life Insurance Company.

QCC Insurance: $1,603.00

Health Programs
Students admitted to Health Programs are responsible for an additional fee of $20.00 per year. EMT/Paramedic students are responsible for a fee of $80.00 per year.

All rates are subject to change without notice.

Program Fee Per Semester

Health
- Dental Hygiene: $1,900.00
- Dental Assisting Certificate: $800.00
- Nurse Education: $800.00
- Occupational Therapy Assistant: $800.00
- Practical Nursing: $800.00
- Respiratory Care: $800.00
- Radiologic Technology: $800.00
- Surgical Technology: $500.00
- Paramedic Technology: $550.00
- EMT Intermediate: $550.00
- EMT Paramedic: $550.00
- Biotechnology Technician: $400.00
- Medical Assisting: $400.00

Electronics
- Electronics Technology: $45.00/credit or $450.00 max
- Electronics Technology - Biomedical Option: $45.00/credit or $450.00 max
- Electronics Technology - Electronics Option: $45.00/credit or $450.00 max
- Electromechanical Technology: $45.00/credit or $450.00 max
- Medical Assisting: $400.00

Computer
- Computer Systems-Engineering Technology: $45.00/credit or $450.00 max
- Computer Systems-Engineering Technology (Forensics Option): $45.00/credit or $450.00 max
- Applied Arts (Computer Graphics Design): $45.00/credit or $450.00 max

Auto
- Automotive Technology & Light Repair: $400.00
- Automotive Technology: $400.00

Additional Required Fees

Special Fees (Experience-Based Education-Prior Learning Credit)
- Credentialing Fee: $50.00/credit
- Military (Credit for Training): $10.00/credit
- TEC: $10.00/credit
- Challenge Examination Fee: $50.00/credit
- Portfolio Assessment Fee: $65.00/credit
- CIS 111 Challenge Exam: $50.00/credit

(there is no fee to waive prerequisite)

All rates are subject to change without notice.

For more information contact:
Student Payment Center • Room 65A
Monday–Thursday 8:00 a.m.–7:00 p.m.
Friday 8:00 a.m.–5:00 p.m.
Phone: 508.854.4560 • Fax: 508.854.4553
Email: businessoffice@qcc.mass.edu
www.QCC.edu/payment.html