



**QUINSIGAMOND**  
Community College



**A community of support. A world of opportunities.**

# **International Students**

**Admissions Application Packet**



# International Student—Application for Admission

## Quinsigamond Community College 2018-2019

### Steps to Enrollment for International Students at QCC

Please use this checklist to guide you through the admissions process

#### I. Admission

- Complete Admissions International Student Application Form, International Student Agreement/Acknowledgement Form, and Immunization Requirement Form
- Submit \$50.00 (USD) non-refundable application fee. We accept checks, money order, and money gram by mail and credit card by phone (508) 854-4560.
- Submit official secondary/high school diploma or transcript. If documents are not in English, an official translation must be attached.
- Demonstrate English language proficiency, if English is not your first language.** You may demonstrate this using one of the following methods:
  - 1.)** Test of English as a Foreign Language (TOEFL: [www.ets.org/toefl](http://www.ets.org/toefl)). Test results must be sent directly to Quinsigamond Community College. You must achieve the following scores:
    - 173 on the computer-based test or,
    - 61 on the Internet based test or,
    - 500 on the paper based test
  - 2.)** Students who are presently in the U.S. can make arrangements to take the QCC College English Placement Test in the Testing Center. You must place into English 101 or higher. Please visit the testing web page at <http://www.qcc.edu/services/testing>
  - 3.)** Completed one-semester of a college level English course at an American College or university achieving a grade of C or better. Have an official transcript sent to Quinsigamond Community College.
- If you are already in the United States on a tourist (B-2) visa, or on a student visa from another institution, refer to page 7 for additional documentation requirements.

#### ***Affidavit of Support and Financial Statement:***

- Certificate of Financial Support (page 6) or Notarized Letter from your sponsor stating that the sponsor will be responsible for your educational and living expenses for the duration of your studies at QCC. (You will need another affidavit to present to the U.S. Embassy or Consulate.)
- Official bank statement, letter or other documentation indicating sufficient resources covering total educational and living expenses for one year.
- Bank statement with minimum of \$28,870.00(USD).

#### **II. Student Visa Paperwork for Embassy or Consulate**

- QCC will provide you with an I-20 form that indicates you are eligible for a student visa.
- Complete the SEVIS I-901 Fee Form for certain F, J and M non-immigrant visas and submit the SEVIS fee.
- Schedule an appointment with the U.S. Embassy/Consulate.
- Take the affidavit of support, your sponsor's financial statement, the I-20 you received from QCC and your valid passport to a United States Embassy or Consulate to apply for a student (F-1) visa.
- Enter the United States with your F-1 Visa and I-20 form. Come to the Admissions Office at QCC upon arrival.

# International Student—Application for Admission

## ADMISSIONS DEADLINES:

### FALL SEMESTER

*July 1 (Students outside U.S.)*

#### SUBMIT COMPLETED FORMS TO:

Quinsigamond Community College  
Admissions Office, Box 26  
670 West Boylston Street  
Worcester, MA 01606  
United States of America **OR**  
admissions@qcc.mass.edu

### SPRING SEMESTER

*November 1 (Students outside U.S.)*

DATE OF APPLICATION: \_\_\_\_\_

#### NON-REFUNDABLE APPLICATION FEE: \$50

Make check, bank draft or money order payable to Quinsigamond Community College.

ARE YOU CURRENTLY IN THE U.S.?  YES  NO

Last Name _____	First Name _____	Middle Name (If Applicable) _____
<b>STUDENT'S ADDRESS IN YOUR HOME COUNTRY (Required)</b>		
PHONE NUMBER : _____		
EMAIL ADDRESS : _____		
STREET : _____		
APARTMENT # : _____		
CITY : _____		STATE : _____
POSTAL CODE : _____		
COUNTRY : _____		
COUNTRY OF BIRTH : _____		
COUNTRY OF CITIZENSHIP : _____		

**U.S. MAILING ADDRESS (Required)**  
Please provide where you plan to live once in the U.S.

SELF  RELATIVE  OTHER: \_\_\_\_\_

PHONE NUMBER : \_\_\_\_\_

EMAIL ADDRESS : \_\_\_\_\_

STREET : \_\_\_\_\_

APARTMENT # : \_\_\_\_\_

CITY : \_\_\_\_\_ STATE : \_\_\_\_\_

POSTAL CODE : \_\_\_\_\_

COUNTRY : \_\_\_\_\_

GENDER:  MALE  FEMALE DATE OF BIRTH: \_\_\_\_\_  
Month Day Year

APPLYING FOR WHICH SEMESTER  Fall (Sept.-Dec.) 20\_\_\_\_  Spring (Jan.-May) 20\_\_\_\_

IF IN U.S. GIVE TYPE OF VISA STAMPED IN PASSPORT: \_\_\_\_\_

VISA EXPIRATION DATE: \_\_\_\_\_ I-94 ARRIVAL DATE: \_\_\_\_\_  
VISA ISSUE DATE: \_\_\_\_\_ I-94 EXPIRATION DATE: \_\_\_\_\_

*WE NEED COPIES OF YOUR VISAS AND I-94 AT TIME OF ARRIVAL AT THE COLLEGE.*

IS ENGLISH YOUR NATIVE LANGUAGE?  YES  NO  
IF ENGLISH IS NOT YOUR NATIVE LANGUAGE, HAVE YOU EVER TAKEN THE TOEFL TEST?  YES (Submit Official Copy of the Results)  NO

HIGH SCHOOL ATTENDED/GRADUATED _____	COUNTRY _____	Month and Year Graduation or Expected _____/____/____
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LIST ANY COLLEGES AND/OR POST HIGH SCHOOL INSTITUTIONS YOU HAVE ATTENDED:

NAME _____	STATE _____	COUNTRY _____
NAME _____	STATE _____	COUNTRY _____

# International Student—Application for Admission

Application continued...

PLEASE CHECK ALL CATEGORIES THAT APPLY:  New student, never attended any college  Transfer  Re-admit/Previous Student

ARE YOU REQUESTING TRANSFER CREDITS:  YES  NO

**ETHNIC AND RACIAL BACKGROUND (OPTIONAL)**

1. Are you Hispanic or Latino?  YES  NO
2. Please select all that apply:  American  Indian/Alaskan Native  Asian  Black/African American  
 White  Other

HIGHEST DEGREE EARNED:  High School or Equivalent  Associate Degree  Bachelor's Degree

TO WHICH PROGRAM ARE YOU APPLYING? \_\_\_\_\_

**WHAT IS YOUR EDUCATIONAL GOAL AT QUINSIGAMOND COMMUNITY COLLEGE (PLEASE CHECK)?**

- Receive an Associate Degree or Certificate in the program to which you applied.
- Take courses to qualify for another QCC Program of Study: indicate desired program \_\_\_\_\_
- Take courses for personal or career enrichment.
- Transfer courses to another institution, without receiving a degree.

Please contact us with any questions:

## Quinsigamond Community College

Admissions Office  
670 West Boylston Street  
Worcester, MA 01606  
Tel: 508.854.4262  
Fax: 508.854.7525  
Email: [admissions@qcc.mass.edu](mailto:admissions@qcc.mass.edu)



# International Student—Application for Admission

## International Student Acknowledgement

Please sign and return with the Admissions application.

1. International students studying in the United States on visas cannot establish a permanent domicile in the United States no matter how many extensions are granted. International students must pay non-resident tuition.
2. To qualify for and maintain a student visa (F-1 status), the students must complete minimum of 12 credits in Fall, 12 credits in Spring and 6 credits in summer semesters. We recommend that you take 15 credits if you do not plan to take any summer courses. F-1 students are restricted to one on-line (3 credits) course per semester; the remainder of classes must be taken in a traditional, on campus setting.
3. International students may not accept unauthorized employment or they are subject to deportation.
4. All students must complete the Immunization Requirement Form which indicates required vaccinations (included in the packet).
5. International Students cannot apply to Health Care Programs in their first semester at Quinsigamond Community College due to mandatory program requirements to be in the United States.
6. We estimate that you will have the following expenses if you live here for twelve months:

Non-Resident Tuition and fees for 1 academic year (30 credits per year)	\$14,380.00*
Estimated Living Expenses for 12 months	\$10,000.00*
Other Expenses:	
Books	\$1,200.00*
Transportation	\$14,00.00*
Universal Health Insurance (mandatory)	<u>\$1,800.00*</u>
<b>TOTAL</b>	<b>\$28,780.00*</b>

**\*All rates subject to change without notice.**

*Please plan for extra finances for some program specific fees and your living expenses (heating, clothing, food, etc.).*

The U.S. Citizenship and Immigration Services (USCIS) department requires International Students to present proof of their ability to pay for all of their educational expenses while studying in the United States. **Please be advised that to complete your studies at Quinsigamond Community College the cost will be minimally, \$57,560.00 (\$28,780 per year).**

I have read the above statements and fully understand my obligations if granted a student visa. I further understand that I am responsible for payment of all debts and liabilities assumed by me while attending Quinsigamond Community College.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# International Student—Application for Admission

## QUINSIGAMOND CERTIFICATE OF FINANCIAL SUPPORT

ARE YOU PAYING FOR YOUR EDUCATION:  YES  NO

IF NO, PLEASE HAVE THE FINANCIALLY RESPONSIBLE PARTY COMPLETE THE FOLLOWING:

SPONSOR NAME (if different from applicant) \_\_\_\_\_ DATE \_\_\_\_\_ CITIZENSHIP \_\_\_\_\_

SPONSOR'S ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_ COUNTRY \_\_\_\_\_

WILL FINANCIALLY SUPPORT (STUDENT'S NAME): \_\_\_\_\_

### I WILL BE DIRECTLY RESPONSIBLE FOR:

#### Academic Year (Based on 12 months)

Non-Resident Tuition and fees for one academic year (approx. 30 credits)	\$14,380.00*
Estimated Living Expenses for 12 months	\$10,000.00*
Other Expenses:	
Books	\$1,200.00*
Transportation	\$14,00.00*
Universal Health Insurance (Sept. 1st—Aug. 30)	\$1,800.00*
<b>TOTAL</b>	<b>\$28,780.00*</b>

\*All rates subject to change without notice.

Please plan for extra finances for some program specific fees and your living expenses (heating, clothing, food, etc.).

### FINANCIAL AGREEMENT BY APPLICANT/SPONSOR:

I will financially support the applicant during his/her academic career at Quinsigamond Community College.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Sponsor's Signature \_\_\_\_\_ Date \_\_\_\_\_

This Certification of Financial Support MUST be notarized and accompanied by an additional certified letter from your bank showing a minimum of \$28,780 and translated in English, if necessary.

Notary Signature \_\_\_\_\_

Date \_\_\_\_\_

Please include NOTARY STAMP / SEAL below:

NOTARY STAMP/SEAL

### SUBMIT COMPLETED FORMS TO:

Quinsigamond Community College

Admissions Office, Box 26

670 West Boylston Street

Worcester, MA 01606

United States of America

OR

admissions@qcc.mass.edu

# International Student—Application for Admission

## *Additional Information and Documents for Transfer Students and Students with Special Circumstances*

**Scenario 1: *In-status F1*** students transferring to Quinsigamond Community College from a United States college or university.

- Copy of I-20 from current institution
- Copy of academic transcript from current institution
- Copy of VISA and Passport
- Copy of I-94
- Previous Enrollment Form (see page 8 of this application)
- Contact information for DSO at current college or university

- School name: \_\_\_\_\_
- School address: \_\_\_\_\_  
\_\_\_\_\_
- Name of DSO: \_\_\_\_\_
- Fax # of DSO: \_\_\_\_\_
- Email of DSO: \_\_\_\_\_

**Scenario 2: *Out-of-status F1*** students transferring to Quinsigamond Community College from a United States college or university seeking **reinstatement**.

- Copy of I-20 from current institution
- Copy of academic transcript from current institution
- Copy of VISA and Passport
- Copy of I-94
- Previous Enrollment Form (see page 8 of this application)
- Contact information for DSO at current college or university

- School name: \_\_\_\_\_
- School address: \_\_\_\_\_  
\_\_\_\_\_
- Name of DSO: \_\_\_\_\_
- Fax # of DSO: \_\_\_\_\_
- Email of DSO: \_\_\_\_\_

**Scenario 3:** Students already in the U.S. on any VISA other than an F-1 student VISA seeking to **change their status** to be eligible to attend school in the U.S.\*

- Copy of current VISA
- Copy of Passport
- Copy of I-94

*\*If you have a B1/B2 Visa you are not allowed to attend college until your Change of Non-immigrant Visa request has been approved. Your other option is to leave the country and apply for an F-1 Visa with acceptance to the college.*

# International Student—Application for Admission

## Previous Enrollment Information

### To the student:

Please read this form carefully and sign it in the space provided. Then present it to the International Student Advisor at the college you attended most recently. This form must be received before the transfer I-20 can be issued.

I, \_\_\_\_\_, grant permission for the information below to be forwarded to  
(Print Student's Name)

Quinsigamond Community College.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

### **THIS SECTION MUST BE COMPLETED BY THE INTERNATIONAL STUDENT ADVISOR AT YOUR PREVIOUS SCHOOL**

### To the International Student Advisor:

The student named above is applying for transfer to Quinsigamond Community College.

Please Fax your reply to: **Admissions Office, Quinsigamond Community College, 508-854-7525.**

1. Date of most recent enrollment: \_\_\_\_\_
2. Is the student eligible to continue at your school? \_\_\_\_\_
3. Has the student met all financial obligations to your school? \_\_\_\_\_
4. To your knowledge, has the student met all obligations to the immigration and naturalization service? \_\_\_\_\_
5. Admission number on I-94: \_\_\_\_\_
6. SEVIS transfer release date: \_\_\_\_\_
7. SEVIS ID: \_\_\_\_\_
8. We would appreciate any comments you think may be helpful to us. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_

Name (please print): \_\_\_\_\_

TITLE: \_\_\_\_\_

NAME OF INSTITUTION: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

DATE: \_\_\_\_\_