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TO: The College Community

FROM: Dr. James M. Keane, Vice President of Academic Affairs

SUBJECT: **Academic Matters – December 13, 2022**

DATE: January 20, 2023

Final approval was given to the academic matters reviewed at the December 13, 2022 meeting of the Learning Council as follows:

1. Course Revision Proposal – ENG 231: Masterpieces of World Literature I

- a. Effective Date: FA 2023
- b. Change in name
- c. Course name & description (as it will appear in catalog):

ENG 231 World Literature I: Ancient World to 18th Century

This course examines the history and growth of great books and ideas and their relevance to modern times. Students read literary selections from the ancient world to the 18th century to help them understand the sense and perspectives of major world writers. Students learn to demonstrate an understanding of both Eastern and Western literary traditions through class discussions and written assignments.

Credits: 3

Prerequisite: ENG 102

Semester Offered: F

2. Course Revision Proposal – ENG 232: Masterpieces of World Literature II

- a. Effective Date: FA 2023
- b. Change in name
- c. Course name & description (as it will appear in catalog):

ENG 232: World Literature II: 18th Century to Present

This course complements ENG 231 by examining the history, growth, and cross influences of ideas and their impact on views of the modern world. Students study major writings and writers of both Eastern and Western literature from the 18th century to the present. Students learn how to understand the universal themes of great literature and the relevance of those themes in the modern world.

Credits: 3

Prerequisite: ENG 102

Semester Offered: S

3. Course Revision Proposal – ENG 241: British Literature I

- a. Effective Date: FA 2023
- b. Change in name
- c. Course name & description (as it will appear in catalog):

ENG 241 British Literature I: Beginning to 1750

This course explores British literature from its beginnings to 1750. Students examine major representative authors of the Anglo-Saxon, medieval, Renaissance, metaphysical, and Restoration periods. Students study the major developments in English literature and develop an understanding of the relevancy of key themes of early British literature to present works. The course also explores the evolution of the English language from its beginnings in Old English to its modern-day form.

Credits: 3

Prerequisite: ENG 102

Semester Offered: F

4. Course Revision Proposal – ENG 242: British Literature II

- a. Effective Date: FA 2023
- b. Change in name
- c. Course name & description (as it will appear in catalog):

ENG 242 British Literature II: 1750 to Present

This course explores British literature from 1750 to the present. Students explore key literary and cultural movements that occurred during the Romantic, Victorian, 20th century, and contemporary periods. Selected works cover several literary genres including poetry, drama, the essay, the short story, and the novel.

Credits: 3

Prerequisite: ENG 102

Semester Offered: S

5. Course Revision Proposal – ENG 251 American Literature I

- a. Effective Date: FA 2023
- b. Change in name
- c. Course name & description (as it will appear in catalog):

ENG 251 American Literature I: 1600 to 1870

This course examines American literature from approximately 1600-1870, covering poetry, fiction, essays, and autobiography. Students explore literary movements and major authors of major American time periods including the Puritan, colonial, Revolutionary, Romantic, Transcendentalist, and abolitionist eras. Students examine how writers influenced both their own times and subsequent generations.

Credits: 3

Prerequisite: ENG 102

Semester Offered: F

6. Course Revision Proposal – ENG 252: American Literature II

a. Effective Date: FA 2023

b. Change in name

c. Course name & description (as it will appear in catalog):

ENG 252 American Literature II: 1870 to Present

This course examines American literature from the mid-1800s to the present, including poetry, fiction, essays, and autobiography. Students explore literary movements, major authors, and trends of the various time periods. Topics include American regional writing; American Realism; literature during and between the two world wars; the literatures of American minorities; and the contemporary literature of disillusionment. Students explore texts both as literary works and as products of historical forces.

Credits: 3

Prerequisite: ENG 102

Semester Offered: S

7. Degree Program/Certificate Proposal for closure – Law Enforcement Certificate (LEC)

a. Effective date: FA 2023

1. Course Number and Name: ENG 231 Masterpieces of World Literature I
(from current AY22/23 catalog)

2. Originator: John Stazinski Date: 10/10/2022

3. School Dean: Brady Hammond Date:

4. Effective Date: Fall 2023

5. Reviewed by Program and Process (if applicable) Date: N/A

6. Recommended by the School of English & Humanities Date: 11/17/22
Comments:

7. AA Leadership Team: Kevin Li Date: 12/05/22

Recommended: ☒ Not Recommended: ☐
Comments:

8. VP/Academic Affairs: James M. Keane Date: 12/05/22

Recommended: ☒ Not Recommended: ☐
Comments:

9. Learning Council: John Stazinski Date: 12/13/22

Recommended: ☒ Not Recommended: ☐
Comments:

10. VP/Academic Affairs: James M. Keane Date: 12/13/23

Approved: ☒ Not Approved: ☐
Comments:

Type of Revision:	
<input type="checkbox"/> Description <input type="checkbox"/> Prerequisite <input type="checkbox"/> Corequisite <input type="checkbox"/> Number <input checked="" type="checkbox"/> Name <input type="checkbox"/> # Credits <input type="checkbox"/> Elective Type <input type="checkbox"/> Other (explain)	
Course Discipline or Department: English	School: English and Humanites
Current Course Number: ENG 231	
Current Course Name: Masterpieces of World Literature I	
Current Course Description (as it appears in the college catalog including course three letter designation and number, title, credits, semesters offered and prerequisites/corequisites):	
<p>ENG 231 Masterpieces of World Literature I</p> <p>This course examines the history and growth of great books and ideas and their relevance to modern times. Students read literary selections from the ancient world to the 18th century to help them understand the sense and perspectives of major world writers. Students learn to demonstrate an understanding of both Eastern and Western literary traditions through class discussions and written assignments.</p> <p>Credits: 3 Prerequisite: ENG 102 Semester Offered: F</p>	
Proposed Description (include all proposed changes):	
<p>ENG 231 World Literature I: Ancient World to 18th Century</p> <p>This course examines the history and growth of great books and ideas and their relevance to modern times. Students read literary selections from the ancient world to the 18th century to help them understand the sense and perspectives of major world writers. Students learn to demonstrate an understanding of both Eastern and Western literary traditions through class discussions and written assignments.</p> <p>Credits: 3 Prerequisite: ENG 102 Semester Offered: F</p>	
Rationale for the change:	
<p>The current title confuses students into thinking that they must take literature survey courses in order, meaning they cannot take the second survey course until they have completed the first. This name change also makes the English survey course names consistent with the History survey course names.</p>	
Provide a description of any change in course content.	
N/A	
List the programs that are affected by this change (list program names and program codes as they appear in the college catalog). Please confer with the coordinator of the affected department:	
This course does not affect any program grids.	
Attach current and proposed academic maps (<u>with changes in bold</u>) for all affected programs. You can obtain academic maps from Barb Zabka.	
This course does not affect any program grids.	
Please submit a generic syllabus to your dean with all of the revisions included.	

1. **Course Number and Name: ENG 232 Masterpieces of World Literature II**
(from current AY22/23 catalog)

2. **Originator: John Stazinski** **Date: 10/10/2022**

3. **School Dean: Brady Hammond** **Date:**

4. **Effective Date: Fall 2023**

5. **Reviewed by Program and Process (if applicable)** **Date:**

6. **Recommended by the School of** English & Humanities **Date:** 11/17/22
Comments:

7. **AA Leadership Team:** Kevin Li **Date:** 12/05/22

Recommended: x **Not Recommended:** _____
Comments:

8. **VP/Academic Affairs:** James M. Keane **Date:** 12/05/22

Recommended: x **Not Recommended:** _____
Comments:

9. **Learning Council:** John Stazinski **Date:** 12/13/22

Recommended: x **Not Recommended:** _____
Comments:

10. **VP/Academic Affairs:** James M. Keane **Date:** 12/13/23

Approved: x **Not Approved:** _____
Comments:

Type of Revision:	
___ Description ___ Prerequisite ___ Corequisite ___ Number <u> X </u> Name ___ # Credits ___ Elective Type ___ Other (explain)	
Course Discipline or Department: English	School: English and Humanites
Current Course Number: ENG 232	
Current Course Name: Masterpieces of World Literature II	
Current Course Description (as it appears in the college catalog including course three letter designation and number, title, credits, semesters offered and prerequisites/corequisites):	
ENG 232 Masterpieces of World Literature II This course complements ENG 231 by examining the history, growth, and cross influences of ideas and their impact on views of the modern world. Students study major writings and writers of both Eastern and Western literature from the 18 th century to the present. Students learn how to understand the universal themes of great literature and the relevance of those themes in the modern world. Credits: 3 Prerequisite: ENG 102 Semester Offered: S	
Proposed Description (include all proposed changes):	
ENG 232 World Literature II: 18th Century to Present This course complements ENG 231 by examining the history, growth, and cross influences of ideas and their impact on views of the modern world. Students study major writings and writers of both Eastern and Western literature from the 18 th century to the present. Students learn how to understand the universal themes of great literature and the relevance of those themes in the modern world. Credits: 3 Prerequisite: ENG 102 Semester Offered: S	
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Attach current and proposed academic maps (<u>with changes in bold</u>) for all affected programs. You can obtain academic maps from Barb Zabka.	
This course does not affect any program grids.	
Please submit a generic syllabus to your dean with all of the revisions included.	

1. Course Number and Name: ENG 241 British Literature I
(from current AY22/23 catalog)

2. Originator: John Stazinski Date: 10/10/2022

3. School Dean: Brady Hammond Date:

4. Effective Date: Fall 2023

5. Reviewed by Program and Process (if applicable) Date:

6. Recommended by the School of English & Humanities Date: 11/17/22
Comments:

7. AA Leadership Team: Kevin Li Date: 12/05/22

Recommended: ☒ Not Recommended: ☐
Comments:

8. VP/Academic Affairs: James M. Keane Date: 12/05/22

Recommended: ☒ Not Recommended: ☐
Comments:

9. Learning Council: John Stazinski Date: 12/13/22

Recommended: ☒ Not Recommended: ☐
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10. VP/Academic Affairs: James M. Keane Date: 12/13/23

Approved: ☒ Not Approved: ☐
Comments:

Type of Revision:	
<input type="checkbox"/> Description <input type="checkbox"/> Prerequisite <input type="checkbox"/> Corequisite <input type="checkbox"/> Number <input checked="" type="checkbox"/> Name <input type="checkbox"/> # Credits <input type="checkbox"/> Elective Type <input type="checkbox"/> Other (explain)	
Course Discipline or Department: English	School: English and Humanities
Current Course Number: ENG 241	
Current Course Name: British Literature I	
Current Course Description (as it appears in the college catalog including course three letter designation and number, title, credits, semesters offered and prerequisites/corequisites):	
<p>ENG 241 British Literature I</p> <p>This course explores British literature from its beginnings to 1750. Students examine major representative authors of the Anglo-Saxon, medieval, Renaissance, metaphysical, and Restoration periods. Students study the major developments in English literature and develop an understanding of the relevancy of key themes of early British literature to present works. The course also explores the evolution of the English language from its beginnings in Old English to its modern-day form.</p> <p>Credits: 3 Prerequisite: ENG 102 Semester Offered: F</p>	
Proposed Description (include all proposed changes):	
<p>ENG 241 British Literature I: Beginning to 1750</p> <p>This course explores British literature from its beginnings to 1750. Students examine major representative authors of the Anglo-Saxon, medieval, Renaissance, metaphysical, and Restoration periods. Students study the major developments in English literature and develop an understanding of the relevancy of key themes of early British literature to present works. The course also explores the evolution of the English language from its beginnings in Old English to its modern-day form.</p> <p>Credits: 3 Prerequisite: ENG 102 Semester Offered: F</p>	
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This course does not affect any program grids.	
Attach current and proposed academic maps (<u>with changes in bold</u>) for all affected programs. You can obtain academic maps from Barb Zabka.	
This course does not affect any program grids.	
Please submit a generic syllabus to your dean with all of the revisions included.	

1. Course Number and Name: ENG 242 British Literature II
(from current AY22/23 catalog)

2. Originator: John Stazinski Date: 10/10/2022

3. School Dean: Brady Hammond Date:

4. Effective Date: Fall 2023

5. Reviewed by Program and Process (if applicable) Date:

6. Recommended by the School of English & Humanities Date: 11/17/22
Comments:

7. AA Leadership Team: Kevin Li Date: 12/05/22

Recommended: ☒ Not Recommended: ☐
Comments:

8. VP/Academic Affairs: James M. Keane Date: 12/05/22

Recommended: ☒ Not Recommended: ☐
Comments:

9. Learning Council: John Stazinski Date: 12/13/22

Recommended: ☒ Not Recommended: ☐
Comments:

10. VP/Academic Affairs: James M. Keane Date: 12/13/23

Approved: ☒ Not Approved: ☐
Comments:

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<input type="checkbox"/> Description <input type="checkbox"/> Prerequisite <input type="checkbox"/> Corequisite <input type="checkbox"/> Number <input checked="" type="checkbox"/> Name <input type="checkbox"/> # Credits <input type="checkbox"/> Elective Type <input type="checkbox"/> Other (explain)	
Course Discipline or Department: English	School: English and Humanites
Current Course Number: ENG 242	
Current Course Name: British Literature II	
Current Course Description (as it appears in the college catalog including course three letter designation and number, title, credits, semesters offered and prerequisites/corequisites):	
<p>ENG 242 British Literature II</p> <p>This course explores British literature from 1750 to the present. Students explore key literary and cultural movements that occurred during the Romantic, Victorian, 20th century, and contemporary periods. Selected works cover several literary genres including poetry, drama, the essay, the short story, and the novel.</p> <p>Credits: 3 Prerequisite: ENG 102 Semester Offered: S</p>	
Proposed Description (include all proposed changes):	
<p>ENG 242 British Literature II: 1750 to Present</p> <p>This course explores British literature from 1750 to the present. Students explore key literary and cultural movements that occurred during the Romantic, Victorian, 20th century, and contemporary periods. Selected works cover several literary genres including poetry, drama, the essay, the short story, and the novel.</p> <p>Credits: 3 Prerequisite: ENG 102 Semester Offered: S</p>	
Rationale for the change:	
<p>The current title confuses students into thinking that they must take literature survey courses in order, meaning they cannot take the second survey course until they have completed the first. This name change also makes the English survey course names consistent with the History survey course names.</p>	
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Attach current and proposed academic maps (<u>with changes in bold</u>) for all affected programs. You can obtain academic maps from Barb Zabka.	
This course does not affect any program grids.	
Please submit a generic syllabus to your dean with all of the revisions included.	

1. Course Number and Name: ENG 251 American Literature I
(from current AY22/23 catalog)

2. Originator: John Stazinski Date: 10/10/2022

3. School Dean: Brady Hammond Date:

4. Effective Date: Fall 2023

5. Reviewed by Program and Process (if applicable) Date:

6. Recommended by the School of English & Humanities Date: 11/17/22
Comments:

7. AA Leadership Team: Kevin Li Date: 12/05/22

Recommended: ☒ Not Recommended: ☐
Comments:

8. VP/Academic Affairs: James M. Keane Date: 12/05/22

Recommended: ☒ Not Recommended: ☐
Comments:

9. Learning Council: John Stazinski Date: 12/13/22

Recommended: ☒ Not Recommended: ☐
Comments:

10. VP/Academic Affairs: James M. Keane Date: 12/13/23

Approved: ☒ Not Approved: ☐
Comments:

Type of Revision:	
____ Description ____ Prerequisite ____ Corequisite ____ Number <u> X </u> Name ____ # Credits ____ Elective Type ____ Other (explain)	
Course Discipline or Department: English	School: English and Humanites
Current Course Number: ENG 251	
Current Course Name: American Literature I	
Current Course Description (as it appears in the college catalog including course three letter designation and number, title, credits, semesters offered and prerequisites/corequisites):	
ENG 251 American Literature I This course examines American literature from approximately 1600-1870, covering poetry, fiction, essays, and autobiography. Students explore literary movements and major authors of major American time periods including the Puritan, colonial, Revolutionary, Romantic, Transcendentalist, and abolitionist eras. Students examine how writers influenced both their own times and subsequent generations. Credits: 3 Prerequisite: ENG 102 Semester Offered: F	
Proposed Description (include all proposed changes):	
ENG 251 American Literature I: 1600 to 1870 This course examines American literature from approximately 1600-1870, covering poetry, fiction, essays, and autobiography. Students explore literary movements and major authors of major American time periods including the Puritan, colonial, Revolutionary, Romantic, Transcendentalist, and abolitionist eras. Students examine how writers influenced both their own times and subsequent generations. Credits: 3 Prerequisite: ENG 102 Semester Offered: F	
Rationale for the change:	
The current title confuses students into thinking that they must take literature survey courses in order, meaning they cannot take the second survey course until they have completed the first. This name change also makes the English survey course names consistent with the History survey course names.	
Provide a description of any change in course content.	
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List the programs that are affected by this change (list program names and program codes as they appear in the college catalog). Please confer with the coordinator of the affected department:	
This course does not affect any program grids.	
Attach current and proposed academic maps (<u>with changes in bold</u>) for all affected programs. You can obtain academic maps from Barb Zabka.	
This course does not affect any program grids.	
Please submit a generic syllabus to your dean with all of the revisions included.	

1. Course Number and Name: ENG 252 American Literature II
(from current AY22/23 catalog)

2. Originator: John Stazinski Date: 10/10/2022

3. School Dean: Brady Hammond Date:

4. Effective Date: Fall 2023

5. Reviewed by Program and Process (if applicable) Date:

6. Recommended by the School of English & Humanities Date: 11/17/22
Comments:

7. AA Leadership Team: Kevin Li Date: 12/05/22

Recommended: ☒ Not Recommended: ☐
Comments:

8. VP/Academic Affairs: James M. Keane Date: 12/05/22

Recommended: ☒ Not Recommended: ☐
Comments:

9. Learning Council: John Stazinski Date: 12/13/22

Recommended: ☒ Not Recommended: ☐
Comments:

10. VP/Academic Affairs: James M. Keane Date: 12/13/23

Approved: ☒ Not Approved: ☐
Comments:

Type of Revision:	
<input type="checkbox"/> Description <input type="checkbox"/> Prerequisite <input type="checkbox"/> Corequisite <input type="checkbox"/> Number <input checked="" type="checkbox"/> Name <input type="checkbox"/> # Credits <input type="checkbox"/> Elective Type <input type="checkbox"/> Other (explain)	
Course Discipline or Department: English	School: English and Humanites
Current Course Number: ENG 252	
Current Course Name: American Literature II	
Current Course Description (as it appears in the college catalog including course three letter designation and number, title, credits, semesters offered and prerequisites/corequisites):	
<p>ENG 252 American Literature II</p> <p>This course examines American literature from the mid-1800s to the present, including poetry, fiction, essays, and autobiography. Students explore literary movements, major authors, and trends of the various time periods. Topics include American regional writing; American Realism; literature during and between the two world wars; the literatures of American minorities; and the contemporary literature of disillusionment. Students explore texts both as literary works and as products of historical forces.</p> <p>Credits: 3 Prerequisite: ENG 102 Semester Offered: S</p>	
Proposed Description (include all proposed changes):	
<p>ENG 252 American Literature II: 1870 to Present</p> <p>This course examines American literature from the mid-1800s to the present, including poetry, fiction, essays, and autobiography. Students explore literary movements, major authors, and trends of the various time periods. Topics include American regional writing; American Realism; literature during and between the two world wars; the literatures of American minorities; and the contemporary literature of disillusionment. Students explore texts both as literary works and as products of historical forces.</p> <p>Credits: 3 Prerequisite: ENG 102 Semester Offered: S</p>	
Rationale for the change:	
<p>The current title confuses students into thinking that they must take literature survey courses in order, meaning they cannot take the second survey course until they have completed the first. This name change also makes the English survey course names consistent with the History survey course names.</p>	
Provide a description of any change in course content.	
N/A	
List the programs that are affected by this change (list program names and program codes as they appear in the college catalog). Please confer with the coordinator of the affected department:	
This course does not affect any program grids.	
Attach current and proposed academic maps (<u>with changes in bold</u>) for all affected programs. You can obtain academic maps from Barb Zabka.	
This course does not affect any program grids.	
Please submit a generic syllabus to your dean with all of the revisions included.	

DEGREE PROGRAM OR CERTIFICATE PROPOSAL FOR CLOSURE

1. **Degree or Certificate Name and Code to be closed:** Law Enforcement Certificate (LEC)

2. **Originator:** Dr. Bill McCarthy **Date:** November 10, 2022

3. **School Dean:** Dr. Melissa Fama **Date:** November 10, 2022

4. **Rationale for the proposed program or certificate closure:**

The Criminal Justice (CJ) Department currently offers a Law Enforcement Certificate (LEC) program which was developed in conjunction with the Massachusetts Police Chiefs Association (MPCA) to provide coursework for students who would eventually work in the policing field.

The purpose of the certificate was to have academic coursework count toward training credits to be used by the police workforce. Unfortunately, the Police Chiefs Association stopped pursuing this activity and it ended. The college has tried to keep the LEC program as a stackable credential for the CJ degree programs but there is no interest nor enrollment by students. Nationwide there is a decrease in enrollment for specifically customized police education programs which has been connected to the recent social upheaval, the “Defund the Police” efforts where students may think that there will be no funding for these types of occupations when they graduate, the global pandemic, and a decrease in the high school population.

The CJ department recently completed an APR and based on the data and above listed information, we are now proposing to close the LEC program due to its low enrollment and because it does not serve its original purpose.

5. **Effective Date:** 2023 Fall Semester

6. **Reviewed by Program and Process (if applicable)** **Date:**

7. **Recommended by the School of** PSESS **Date:** 11/17/22
Comments:

8. **AA Leadership Team:** Kevin Li **Date:** 12/05/22

Recommended: x **Not Recommended:** _____
Comments:

9. **VP/Academic Affairs:** James M. Keane **Date:** 12/05/22

Recommended: x **Not Recommended:** _____
Comments:

10. Learning Council: John Stazinski **Date:** 12/13/22

Recommended: x **Not Recommended:**

Comments:

11. VP/Academic Affairs: James M. Keane **Date:** 12/13/22

Approved: _____ **Not Approved:** _____

Comments:

FOR PROGRAM/CERTIFICATE CLOSURE

President: _____ **Date:** _____

Approved:_____ **Not Approved:** _____

Board of Trustees: _____ **Date:** _____

Approved:_____ **Not Approved:** _____

Public & Social Services

Law Enforcement Certificate (Program Code: LEC)

CURRENT (PROPOSED CLOSURE)

Course Title	Course #	Offered	Credits	Prerequisites	Milestones
Semester 1					Apply and get accepted to this program (Program Code: LEC). Register for and successfully complete all courses to graduate in two semesters. Meet with Academic Advisor to discuss associate degree (Program Code: CJ); or create an account on the QCC job board to search for internships, co-ops and jobs.
Introduction to Criminal Justice	CRJ 101	F/S/SU	3	Placement into college level English	
Composition I	ENG 101	F/S/SU	3	Placement into college level English	
Introduction to Psychology	PSY 101	F/S/SU	3	Placement into college level English	
Introductory Sociology (Principles)	SOC 101	F/S/SU	3	Placement into college level English	
Speech Communication Skills	SPH 101	F/S/SU	3	Placement into college level English	Apply to associate degree (Program Code: CJ); or if seeking employment, meet with Career Services for career readiness preparation and to learn more about QCC's job board. Submit an Intent to Graduate Form, located on <i>The Q</i> .
		Total	15		
Semester 2					
Criminal Law	CRJ 111	F/S/SU	3	Placement into college level English	
Evidence & Court Procedure	CRJ 211	F/S/SU	3	ENG 101	
Criminology	CRJ 213	F/S/SU	3	Placement into college level English	
Introduction to Policing	CRJ 231	F/S/SU	3	Placement into college level English	
		Total	12		
Total Credits Required			27		