**Microsoft Office Subscription Catalog**

* Microsoft Word 365: Working with Tables and Charts
* Microsoft Word 365: Using Templates
* Microsoft Word 365: Using Mail Merge
* Microsoft Word 365: Using Macros
* Microsoft Word 365: Using Images in a Document
* Microsoft Word 365: Inserting Content Using Quick Parts
* Microsoft Word 365: Customizing Formats Using Styles and Themes

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| * Microsoft Word 365: Managing Lists |  |

* Microsoft Word 365: Getting Started With Word

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| * Microsoft Word 365: Formatting Text And Paragraphs |  |
| * Microsoft Word 365: Editing a Document |  |

* Microsoft Word 365: Controlling Page Appearance

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| * Microsoft Word 365: Advanced Topics |  |
| * Microsoft Word 365: Adding Tables |  |

* Microsoft Word 365: Adding Graphics
* Microsoft Teams: Using Other Communication Tools

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| * Microsoft Teams: Getting Started |  |

* Microsoft Teams: Customizing You Teams Experience

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| * Microsoft Teams: Customizing Channels |  |

* Microsoft Teams: Communicating in Channels
* Microsoft Skype for Business 2016: Working with Messages and Contacts
* Microsoft Skype for Business 2016: Joining Meetings and Calls

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| * Microsoft Skype for Business 2016: Getting Started |  |

* Microsoft Skype for Business 2016: Customizing Skype for Business
* Microsoft Office 365: Organizing with Office 365
* Microsoft Office 365: Managing Users
* Microsoft Office 365: Managing Security, Compliance, and Domain Settings
* Microsoft Office 365: File Storage and Collaboration with SharePoint Online
* Microsoft Office 365: File Storage and Collaboration with OneDrive for Business
* Microsoft Office 365: Working with Office Online Apps
* Microsoft Office 365: Using Skype for Business 2016
* Microsoft Office 365: Getting Started
* Microsoft Office 365: Communicating with the Outlook Web App
* Microsoft Office 365: Communicating with Colleagues
* Excel 2016: Working with Multiple Workbooks
* Excel 2016: Importing and Exporting XML Data
* Excel 2016: Exporting Excel Data
* Excel 2016: Automating Worksheet Functionality
* Excel 2016: Auditing Worksheets
* Excel 2016: Analyzing and Presenting Data
* Excel 2016 - Visualizing Data with Charts
* Excel 2016 - Organizing Worksheet Data with Tables
* Excel 2016 - Inserting Graphics
* Excel 2016 - Enhancing Workbooks
* Excel 2016 - Creating Advanced Formulas
* Excel 2016 - Analyzing Data with PivotTables, Slicers, and PivotCharts
* Excel 2016 - Analyzing Data with Logical and Lookup Functions
* Excel 2016: Printing Workbook Contents
* Excel 2016: Performing Calculations
* Excel 2016: Modifying a Worksheet
* Excel 2016: Managing Large Workbooks
* Excel 2016: Getting Started with Microsoft Excel 2016
* Excel 2016 Formatting a Worksheet
* Excel 2016: Customizing the Excel Environment