

Quinsigamond
Community
College

INTERNATIONAL
STUDENT
APPLICATION
PACKAGE
2011-2012

670 West Boylston Street
Worcester, MA 01606-2092
Admissions Office: (508) 854-4262 Fax Number: (508) 854-7525
e-mail: admissions@qcc.mass.edu
website: www.QCC.edu

Dear Prospective Student:

Quinsigamond Community College is pleased that you are interested in becoming an International Student.

It is important that you read all the enclosed information, submit all the required paperwork, and respond to all requests. Please consult the appropriate deadlines as outlined on page 4 of the application packet. Being an International Student from another country, you will need additional time for travel.

Please be advised that Quinsigamond Community College has no residence halls to house students. This means that as an international student you will be responsible for making your own arrangements to obtain adequate housing.

If you **qualify** to attend Quinsigamond Community College, we shall be pleased to welcome you as a student.

If you **do not** qualify for Admission, we believe we have helped you by saving you from possible problems that could arise if you were admitted but were not sufficiently qualified.

Remember we are committed to abide by the U.S. Immigration laws and regulations set by the U.S. Department of Justice, Immigration and Naturalization Service.

Thank you for your interest in QCC. We look forward to meeting you.

Sincerely,

The Admissions Staff

INTERNATIONAL STUDENT INFORMATION - GUIDELINES PACKET

Before you can be accepted as an International Student at Quinsigamond Community College and be issued an I-20AB, you must provide us with the following information and adhere to the following guidelines:

1. You must submit a Quinsigamond Community College application form at least 60 days prior to the beginning of the desired semester. The application may be downloaded from our website. Go to www.QCC.edu . At the top of the page, in the “Quick Links” box, click on “Steps to Enroll.” Then click on “Download a QCC Application.” Then sign and date the application.
2. You must submit a check or money order for \$50.00 (payable to Quinsigamond Community College). **** The application fee is non-refundable ****
3. An official (original) secondary school transcript or diploma and/or national examination results.
4. Transfer applicants must also submit official transcripts from all universities or colleges attended. Certified English translations of all foreign university transcripts are required. To receive transfer credits for college coursework taken at a foreign university, an academic evaluation must be conducted by an approved center and forwarded to the Admissions Office. If the student is accepted, a transfer credit evaluation will be conducted by the College’s Registrar to determine which of the courses will apply towards the intended program.
5. Students on an F-1 visa must enroll full time (12 or more credits per semester). F-1 students are restricted to 3 on-line credits per semester (1 on-line class); the remainder of credits/classes must be taken in a traditional, on-site setting.
6. If you are currently on an F-1 Visa, you must send us an official transcript from the school you are currently attending and a copy of your current I-20. You must submit an Official transcript from each College, Academy, or Institute where you have taken courses since you finished your secondary schooling.

******* All School Transcripts Should Be Translated into English and notarized *******

7. If you are already in the United States and are a Non-Immigrant (F-1 Status), with a Certificate of Eligibility (I-20AB) from another school or college, you must submit a copy of the **I-20AB** issued to you from your current institution and a copy of your current transcript.
8. You should be aware that most International Students are accepted to our General Studies Program during their first semester of enrollment. Once you have successfully completed your first semester you may request to change your

academic program option. In some cases you may be accepted to the program of your first choice, depending on your academic record.

9. You must be able to **speak, read, write and understand** English well enough to take four courses (12 credits) each semester. There are several ways to demonstrate this:

- a) Proficiency in English must be documented. If an applicant's native language or schooling is not in English, then one of the following minimum scores must be earned on the Test of English as a Foreign Language (TOEFL):
- a score of 173 on the computer-based test
 - a score of 61 on the Internet-based test
 - a score of 500 on the paper-based test

You must ask that the test results be sent to this college. For more information about the TOEFL, you may write or call:

TOEFL
P.O. Box 6151
Princeton, NJ 08540
Telephone # (609) 771-7100

Or, you may visit their website at: www.toefl.org

- b) Students who are presently in the U.S. can make arrangements to take QCC's Placement Test in English. This test takes approximately two (2) hours. You must test into/above ENG 100.
- c) You have completed a one-semester course in English Composition at an American college or university and received a C Grade or better, and have had an official transcript sent.

10. The U.S. Citizenship and Immigration Services (USCIS) department requires International Students to present proof of their ability to pay for all their educational expenses while studying in the United States.

We estimate that you will have the following expenses if you live here for twelve months and go to college for both regular academic semesters (which are September - December and January - May):

NON-RESIDENT

Tuition and fees for 1 academic year (12 credits per semester) **	9,726.00
Room and Board for 12 months	8,400.00
Other Expenses:	
Books	840.00
Transportation	1,200.00
Miscellaneous	1,440.00
Universal Health Insurance (mandatory)	<u>928.00</u>
TOTAL	\$22,534.00

** Tuition/Fees rates are subject to change

****** PLEASE NOTE THAT THE ESTIMATED EXPENSES DO NOT INCLUDE: ******

- ** Transportation to and from the United States;**
- ** The cost of buying or repairing an automobile;**
- ** The added expense of supporting a wife or children;**

****** The cost of Tuition and Fees is only for 12 credits towards the General Studies Program. Additional charges will be assessed if you enroll in more than 12 credits (\$1292.00 for 3 additional credits) or if you choose to major in a program other than General Studies**

11. You must complete either the Certificate of Finance OR Certificate of Sponsorship with your application, and submit an official current bank statement converted into U.S. currency (See pages 6 or 7).

YOUR SPONSOR MUST BE A UNITED STATES CITIZEN OR A PERMANENT RESIDENT

12. Quinsigamond Community College, in compliance with the revised State of Massachusetts and College Immunization regulations (105cMR 220.600: M.G.L. C76 S.15C) requires that in order to register at Quinsigamond Community College, **ALL** students must present a physician certificate enclosed documenting that such student **has** received the following immunizations:

(a) **Proof of the following immunizations.**

- ✓ **Two doses of live measles vaccine** given at least one-month apart beginning on/or after the 1st birthday.
- ✓ **At least one dose of mumps vaccine**
- ✓ **At least one dose of rubella vaccine**
- ✓ **Diphtheria and Tetanus (TD) booster within the last ten years**
- ✓ **Three doses of Hepatitis B** (2nd dose to be given at least one month after first dose, and 3rd dose to be given at least four months after first dose).

(b) The requirements stated above **shall not** apply when:

1. The student provides written documentation that he/she meets the standards for a Religious or medical exception as set forth in M.G.L. Sect.15. **OR**
2. The student presents laboratory evidence of immunity (immune titer) for mumps, rubella, and/or Hepatitis B.

In the event that you cannot obtain the required immunization documentation you **must** re-immunize against these diseases. We will enclose an immunization form with the acceptance letter. This form must be **completed and returned.**

Please contact your personal physician, your local Department of Public Health, or local community health clinic. If you have any questions call the Registrar's Office (508) 854-4257 for information on immunization availability.

ALL CORRESPONDENCE MUST BE SUBMITTED TO:

**QUINSIGAMOND COMMUNITY COLLEGE - ADMISSIONS OFFICE
670 WEST BOYLSTON STREET**

*** It is very important that you submit ALL the necessary papers and documents that we have indicated AS SOON AS POSSIBLE, since we cannot issue an I-20AB until all the required papers have been received at the College.

This International Student Application needs to be completed and submitted to the Admission Office by the deadlines indicated below. If you are applying for:

**** January, the deadline is NOVEMBER 1 ****

**** September, the deadline is JULY 1 ****

Please refer to pages 5 - 7 for the required signed agreement and certificate forms.

INTERNATIONAL STUDENT AGREEMENT /ACKNOWLEDGEMENT

The International Student Agreement/Acknowledgement must be signed and returned with your application showing that you understand the obligations of being accepted to the College.

1. International students in the United States on visas cannot establish a permanent domicile in this country no matter how many extensions may have been granted. Therefore, international students must pay non-resident tuition.
2. To qualify for and maintain a student visa (F-1 status), the International student must register for and maintain **12 credit hours** each semester. F-1 students are restricted to 3 on-line credits per semester (1 on-line class); the remainder of credits/classes must be taken in a traditional, on-site setting.
3. An International student who accepts unauthorized employment is subject to deportation.

I have read the above statements and fully understand my obligations if I am granted a student visa. I also understand the total cost of one year's education in the United States of America at this institution is \$22,534.00 and that I will be responsible for payment of all debts and liabilities assumed by me while attending Quinsigamond Community College.

HOME COUNTRY INFORMATION
(PLEASE PRINT CLEARLY)

Name

Date of Birth

Street Address

Country of Birth

City/Town

Country of Citizenship

Country

Student Signature _____

Date _____

ESTIMATED FINANCIAL EXPENSES

Estimated expenses for an F-1 student for the Current Academic Year 2011/2012 (U.S. Dollars):

Tuition and fees for 1 academic year (12 credits per semester) **	9,726.00
Room and Board for 12 months	8,400.00
Other Expenses:	
Books	840.00
Transportation	1,200.00
Miscellaneous	1,440.00
Universal Health Insurance (mandatory)	<u>928.00</u>
Total	\$22,534.00

** Tuition/Fees rates are subject to change

Certificate of Finances

As an International Student you are required to certify that you will have available a minimum of \$45,068.00 (American Money) for your two years of study at Quinsigamond Community College. In computing your expenses, you should keep in mind that you will need a minimum of \$1,878 (U.S.) assured support per month. (Must be converted into United States Currency)

ALL TUITION AND FEES MUST BE PAID AT THE TIME OF REGISTRATION

Total Personal and/or Family Savings available monthly \$ _____

Other monthly finances available (please specify) \$ _____

Total monthly finances \$ _____

Certification of Sources of Finances

This is to verify that I have read the above information furnished by the applicant on this form, that it is a true and accurate statement and that the funds are available.

STUDENT MUST HAVE BANK OFFICIAL SIGN CERTIFICATION

Bank's Official Signature: _____

Name of Bank: _____

Name & Title: _____

Date: _____

Page 6
CERTIFICATE OF SPONSORSHIP

*** Do **not** sign this certificate until you are in the presence of a Justice of the Peace or Notary Public ready to witness **your** signature.

PLEASE NOTE: A SPONSOR MUST BE A UNITED STATES CITIZEN OR PERMANENT RESIDENT

I, _____ of _____
(Please print name of sponsor) (Street)

(City) (State) (Zip code) Hereby declare my intentions
to undertake full financial responsibility and all other liabilities for my _____
(Friend/relative)
_____ during his/her education and stay in the
(Name of student)

United States of America

I further certify that I _____ am a United States Citizen

YES _____ OR NO _____

If **NO**, I am a permanent resident. My alien registration number is A _____.

Signature of Sponsor

Signed before me _____
(Notary Public Signature)

this _____ day of _____, _____

(Seal)

CERTIFICATE OF FINANCES FOR SPONSOR

This is to certify that I have read the information furnished by the applicant on this form that it is true and accurate statement, and that the funds are available.

SPONSORS MUST HAVE BANK OFFICIAL SIGN CERTIFICATION

Bank's Official Signature: _____

Name of Bank: _____

Name & Title: _____

Date: _____

