

**FEDERAL WORK STUDY
2010-2011
STUDENT JOB REQUEST FORM**

Fall _____ Spring _____ Summer (begins 7/1/10) _____
(Please check all semester(s) you would ideally like to be placed.)

Please answer the following questions to assist us in placing you:

1. Do you have any prior work or volunteer experience? Yes _____ No _____
If yes, briefly describe what type of positions you've held and what your responsibilities were:

2. Do you have any experience using computers? Yes _____ No _____
If yes, please list which programs you are familiar with:

3. Approximately how many hours per week would you like to work (max. 20 hrs/wk)? _____

4. Are you willing to work evenings, if necessary? _____

5. Are you interested in working off-campus in a community service organization (for which you would be paid through Federal Work Study)? _____

6. Some Federal Work Study positions require the ability to communicate effectively in English. Please describe your English speaking/comprehension skills: Fair Proficient Fluent

7. For the same reason, the ability to speak another language may be helpful. If you are bilingual or proficient in the use of another language, please indicate what language and skill level:

Language: _____ Speaking/Comprehension Skills: Fair Proficient Fluent

Please be advised that by completing this form you agree to have your name placed on the Wait List for a Federal Work Study position. If funding and a position become available, you will be called to come in for an interview (generally in the order in which you were put on the waiting list). For this reason, please be sure to update your contact information with the college if your address or phone number changes at any time during the year. If your phone number is not kept current, or if you do not respond to our phone call within one week, your name will be removed from the wait list. If you are not placed in a position during the 2010-2011 academic year, you must request to be put on the Wait List again for the next academic year. *NOTE: In order to receive Federal Work Study, you must be eligible for financial aid AND have remaining financial need after any grants and loans you have accepted.* If you are not eligible for Federal Work Study, your name will automatically be removed from the wait list. *Placing your name on the Wait List does not guarantee you will be placed in a work study position.*

I have read and understand the above. I have answered the questions to the best of my knowledge and wish to be placed on the Federal Work Study Wait List.

Student Signature _____ Date _____

Student Name (Print): _____ Student ID/SSN _____

Student Phone # _____ Student email address _____

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