

Quinsigamond Community College

MEMORANDUM

*Office of the President*

670 West Boylston Street  
Worcester, MA 01606-2092

Date: March 22, 2007

To: Mr. Stephen Sullivan  
Vice President of Enrollment and Student Services

Tel: (508) 854-4203

Fax: (508) 856-7374

From: Gail E. Carberry, Ed.D.  
President

www.qcc.mass.edu

Re: Interpretation of the Dean's List Policy

I am attaching a copy of the Dean's List policy dated May 2002. It has been brought to my attention that the policy has been interpreted to pertain only to matriculated students and that there exists a presidential memorandum which pre-dates this policy supporting this interpretation.

Given that our policy, approved by the Board and published in various publications, does not state that students must be matriculated in a program to earn Dean's List or Merit List recognition, it is my interpretation that the students who have earned these honors in accordance with our published policy must be recognized by the college through the same venues (Open Door, local news releases, transcripts, etc.) as those who have earned these honors and are matriculated.

If the intent of the policy issued in 2002 was indeed that it apply only to matriculated students, perhaps this amendment to the policy can be brought forward through governance. For the present, however, I authorize the Registrar to prepare the Dean's List and the Merit List in accordance with our current published policy. If you have any questions or concerns, please feel free to bring them to my attention immediately.

Attachment

cc: Ms. Pat Toney, Interim Vice President for Academic Affairs  
Ms. Tara Fitzgerald-Jenkins, Registrar

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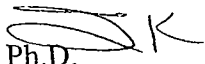
Date: May 16, 2002

Tel: (508) 854-4203

To: The College Community

Fax: (508) 856-7374

[www.qcc.mass.edu](http://www.qcc.mass.edu)

From: Sandra L. Kurtinitis, Ph.D.   
President

Re: Approval of Dean's List Policy

At its May 15, 2002 meeting, the Board of Trustees approved the revised Dean's List policy which has made its way this spring through the Governance process. Given the persistent difficulty of implementing the part-time student honors provision of our previous policy, we have been limping along for the past few years with a mechanism that has applied only to students who attended full time. That approach does a disservice to the 65 percent of our students who attend part time. The policy which has now been approved restores our ability to acknowledge the academic excellence of all of our students, albeit through two slightly different venues, a Dean's List for full-time students and a Merit List for those attending part time.

Thanks for leadership on this project go in several directions. Ann Carroll and her staff must be acknowledged for persistently insisting that we address the inequity of this matter. Cathy Livingston and her staff must be commended for developing the approach to finally resolve the conundrum of how to acknowledge the good work of those who attend on a part-time basis without undervaluing the challenges of those who perform well under the stresses of a full course load burdened by a myriad of life issues. Thanks also to the All College Council for addressing the issue in prompt and efficient fashion so that timely closure could be put to the matter. The new policy, found on the reverse side of this memo, will go into effect in the upcoming fall semester.

p.k.

## DEAN'S LIST POLICY

(Revised May 15, 2002)

QCC recognizes the academic achievement of its students each semester. Students who meet the following criteria are eligible for recognition:

- All grades must be C or higher (no grades of I or X are permitted)
- Semester QPA must be 3.5 or higher and cumulative QPA must be 2.0 or higher
- All courses must be college-level

Dean's List: Students who meet the stated criteria and have earned 12 or more credits in a given semester are named to the Dean's List.

Merit List: Students who meet the stated criteria and have earned 6 or more credits in a given semester but fewer than 12 credits are named to the Merit List.

Individual honors are noted on the student's transcript each semester.

**QUINSIGAMOND COMMUNITY COLLEGE**

**REQUEST FOR BOARD OF TRUSTEES ACTION**

**COMMITTEE:** Academic & Student Affairs

**TITLE:** Revisions to the Dean's List

**Date:** May 15, 2002

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**Recommendation:** That the Board of Trustees approve the revisions to the QCC Dean's List as described in the attached.

**Justification:** The proposed changes to the Dean's List and the establishment of a Merit List for part-time students have been reviewed by the All College Council, discussed with the college community at an All College Forum, and the President's Staff and are recommended for implementation at Quinsigamond Community College.

**Recommendation for Revisions to Dean's List**  
**April 9, 2002**

QCC recognizes the academic achievement of its students each semester. Students who meet the following criteria are eligible for recognition:

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- Semester QPA must be 3.5 or higher and cumulative QPA must be 2.0 or higher
- All courses must be college-level

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